



ANNUAL - REP -
2001/2002

Sri Lanka Library Association

Report of the Council Annual Accounts and Auditors' Report

2001 / 2002



**Sri Lanka Library
Association**

**Report of the Council
Annual Accounts and Auditors'
Report - 2001/2002**

**28 th June 2002
At Hotel Galadari , Colombo 01.**

**275/75,OPA Centre,
Stanley Wijesundera Mawatha,
(Buddhaloka Mawatha)
Colombo 07.**

SRI LANKA LIBRARY ASSOCIATION
COUNCIL MEMBERS 2001/2002



- Seated – (L to R) - Prof. Russell Bowden, Mrs. R.H.I.S. Ranasinghe, Prof. Jayasiri Lankage, Mrs. Daya Ratnayake (President), Mr. Anton D. Nallathamby, (Vice President) Mrs Swarna Jayatillake (General Secretary), Mrs. D.I.D. Andradi.
- Standing –(L to R) - Mr. K. Manickavasagar, Mrs. T. Arulnandhy, Mrs. S.H. Geethananda, Mrs. Ramya Cooke, Mrs. Sriyani Ileperuma, Miss Sandya Suriyaarachchi, Mrs. Ira Mudnnayake, Miss D.M.V.P. de Zoysa
- Not in the Photograph - Mr. Harrison Perera, Mrs. D.S.T. Warnasuriya, Mrs. Sumana Jayasuriya, Mr. S.K.K. Sirisena, Mr. Gamini de Silva, Mrs. T. Neighsoorei, Mr. K. Ananda, Mr. M.D.H. Jayawardena, Mrs. Swarna Rajapaksha, Mr. Ajith Leelaratne

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failures, correctly weighed and measured should direct the Association in the correct path to success.


I invite you to go through the Report and decide on the future of SLLA and what course it should take .

May I therefore in conclusion wish that we would have the capacity to reinforce and consolidate our organizational strengths to enhance our position as professionals to continue to serve the community.

I take this opportunity to thank all the Past Presidents and members of their Councils, General Secretary, all the members of the Council and Committees of the current year, who did strive to fulfill the aims and objectives of the SLLA.

Let me thank the entire membership who extended their cooperation to me and the Council during the year.

My thanks go to the members of the SLLA Secretariat for the cooperation they extended to me and the Council during my tenure.



Daya Ratnayake (Mrs.)

President

Sri Lanka library Association


SECRETARY'S REPORT

It is with great pleasure that I present the Annual Report for the year 2001/2002.

The Association has been in existence for forty two (42) years and the significant role it has played during this period in the Library and Information field in Sri Lanka cannot be overlooked.

I take this opportunity to thank all those Office Bearers who brought up the Sri Lanka Library Association to the present status.

Finally I thank the Hony. President, Hony. Treasurer and all the members of the Council for the cooperation extended to me in carrying out my duties as General Secretary. I also thank the membership for the understanding and encouragement extended to me during the year. The staff of the Secretariat need to be thanked in particular for the cooperation extended to me during the period I served the Association.


Swarna Jayatillake (Mrs.)
General Secretary
Sri Lanka Library Association

MEMBERS OF THE COUNCIL 2001/2002

President	- Mrs. Daya Ratnayake
General Secretary	- Mrs. Swarna Jayatillake
Vice Presidents	- Mrs. Dilmani Warnasuriya
	- Mr. Anton D.Nallatamby
Immediate Past President	- Mrs. Sumana Jayasuriya
Education Officer	- Mrs. R.H.I.S.Ranasinghe
Treasurer	- Mrs. D.I.D.Andradi
Publication Officer	- Mr. S.K.K. Sirisena
Asst. Secretary	- Mrs. Ramya Cooke
Nominated Members	- Mr. Harrison Perera
	- Prof. Jayasiri Lankage

Apart from the Office bearers elected at the last AGM , the under-mentioned representatives and members comprised the Council.

Hon. Librarian	- Mrs.H. Geetananda
Asst. Education Officer	- Mr. Ajith Leelaratna

Representatives

Central Province	- Mrs. Ira Mudannayake
Eastern Province	- Mrs.T.Arulnandhy
North Central Province	- Mr.Gamini De Silva
Northern Province	- Mr. K.Manickavasagar
Sabaragamuwa Province	- Mrs.T.Neighsoorei
Southern Province	- Mr.K.Ananda
Western Province	- Prof. Russell Bowden
Academic Libraries	- Mrs.Sriyani Ileperuma
Government Libraries	- Miss. D.M.V.P. De Zoysa
Public Libraries	- Mr. M.D.H. Jayawardena
Special Libraries	- Miss Sandya Suriyarachchi
School Libraries	- Mrs. Swarna Rajapaksha

Auditors	-	SJ Associates – Chartered Accountants
Bankers	-	Bank of Ceylon/National Savings Bank, Head Office
Office	-	No. 275/75, OPA Centre, Stanley Wijesundera Mawatha, (Buddhaloka Mawatha), Colombo 07, Sri Lanka.

01. HIGH LIGHTS OF ACTIVITIES DURING 2001/2002

1.1 Sri Lanka Library Association (Incorporation) (Amendment) : a Bill to amend the Sri Lanka Library Association (Incorporation) Law, No. 20 of 1974 was gazetted as Supplement Part II of 6th Feb., 2001 and issued on 19th February 2001. The draft Bill was introduced in Parliament on 12th March 2001. The bill was sent to the Legal Draftsman on 02nd April 2001 to see the legal effects of the draft Bill.

But with the dissolution of the Parliament it got lapsed. Presently the Bill with the new amendment included into the Section 14 is presented to the Parliament on 08.05.2002 by Hon. Lakshman Yapa Abeywardena, M.P. for Matara District. Secretary General has referred the Bill to the Minister of Education Hon. Dr. Karunasena Kodituwakku with a copy to the Secretary of the Ministry of Education.

1.2 The Resolution from the last year's AGM on Universal Library Day with a proposal is submitted to Sri Lanka National Commission for UNESCO for supportive action. IFLA's support has been obtained and the proposal is to be considered during the August 2002 Glasgow Conference. Letters are written to neighbouring Library Associations for their support to National Commissions and Library Associations within IFLA. (Annex I)

1.3 The Resolution from the previous year's AGM on Public Library Legislation is submitted to the Hon. Minister of Home Affairs, Provincial Councils and Local Govt. for action.

1.4 A seminar on 'Learning, Organizations and the adult learner' conducted by Mr. A.S. Joseph was held at the British Council on 5th October 2001.

1.5 British Council in partnership with SLLA organized a workshop on 'How children and young learners Librarianship could be organised ' on 25th and 26th of February 2002 at the Kandy British Council Centre.

1.6 Under the SLLA/British Council partnership programme initiated to train 10 rural public librarians on IT and also to provide hardware to the respective libraries

1.7 Workshop on IT training for Public Librarians in the Central Province attached to Municipal Councils, Urban Councils and Pradeshiya Sabhas was held to provide practical knowledge in using computers for daily work of the librarians, on 27th July 2001.

1.8 The Central Regional Forum in collaboration with Plan International and Education Department Minipe, conducted a two-day workshop for school librarians from 27th-28 November 2001 at the Education Office in Minipe.

1.9 A workshop on Performance Measurement was held at the Negombo Town Hall on 23/03/2002 organized by the Western Province Section of the SLLA.

1.10 SLLA successfully negotiated with the OPA to get the Library reopened to provide Library and Information Service to users as it was kept closed from 09.04.1999 to 21.02.2002. MOU was signed between the two Presidents of SLLA & OPA.

Negotiations led to reach a wider spectrum of clients, which would support the SLLA in achieving its objectives at regional and national level. A survey is being carried out at the moment to assess information needs of all other professionals to establish an information centre. In addition to the Library and Information, Career Guidance Information is also provided by this centre. The Library is now named as Library and Career Guidance Information Centre. Students of the SLLA and all other professional organizations and members of all professional organizations who are members of the OPA are entitled to use the Library and Information Centre.

- 1.11 OPA/SLLA held a seminar on 'Knowledge Management: can you manage without it ?' on 22/02/02
- 1.12 The Advance Distance Education Programme in Library and Information Science (ADEPLIS) held in Republic of Maldives will be completed by December 2002. Its 3rd year Final Examination Course commenced in March 2002. SLLA commenced its First year course in 1996.
- 1.13 British Council /SLLA partnership programme set up to grant full visitor-ship to one member of the SLLA to participate in the IFLA Annual Conference to be held in Glasgow in August 2002 (Annex II)
- 1.14 SLLA plans to hold IFLA / Regional Standing Committee for Asia and Oceania (RSCAO) meeting in Sri Lanka in 2003
- 1.15 Published the following publications
- I Towards an Information Society: experiences and challenges
 - II Compilation of Bibliography (Sinhala) by Mrs. Sumana Jayasuriya
 - III Library standards for Sri Lanka (Sinhala and Tamil)
 - IV Directory of LIS Professionals in Universities in Sri Lanka.
 - V Hand Book for students – Diploma in Library and Information Science -
- 1.16 Explore possibility to organise meeting of SAARC Regional Library Association (14/2/02)
- 1.17 Initiates to obtain membership in CONSAL (Committee on South Asian Libraries)
- 1.18 Seminar was held on 29th April 2002 on “ Quality Management : challenges for Librarians”.

The Forum agreed on the urgent necessity of continuation of further discussion on the concept of Total Quality Management to implement TQM in the LIS profession and that the SLLA needs : (a) quality policy (b) quality management system (c) continual improvement of the quality management system and (d) preparation of a Model to implement TQM in Libraries in Sri Lanka.

Members seriously considered the challenges that the LIS professionals have to face in implementing TQM in Sri Lanka and the urgency of the need to face these challenges.

Members of the forum agreed that the SLLA should consider this issue as the First Priority in its agenda as it refers to the quality emphasis that encompasses the entire profession and stresses a commitment by management to have a continuing organization-wide driven towards excellence in all aspects of services that are important to the Library and Information user.

- 1.19 On a request made by the Director General of the Ministry of Plan Implementation, SLLA was requested to advise the Administration on the development of the existing Library and the Documentation Centre. Series of discussions were held on 06/08/2001, 23/08/2001 and 18/09/2001 with the Ministry and they requested the SLLA to present a Project Proposal. A project proposal was prepared and presented to the Ministry. SLLA is informed that the Ministry is pursuing the matter. In the meantime Ministry has requested to get a job training for one Assistant Director and three Development Officers who are assigned with the management of the Library.
- 1.20 Criteria for award of Fellowship of the SLLA was a matter of concern for the membership and the issue has been dragged on for a few years as the guidelines of the SLLA contained some ambiguities which led to confusion and subsequent appeals by some members. Members of the Board after careful consideration of the problems associated with this issue re-drafted the earlier Criteria and got it examined by legal experts. The final draft was presented to the last Council held on 14.06.2002. The Council recommended the Criteria for award of Fellowship of the SLLA by professional achievement which will be presented to the membership for approval on the 28th June 2002. (Annex III)

02. Reports from Committees/Professional Groups/and Provinces.,

COMMITTEES

2.1 Committee on Office Management and Finance

Report by Convener – Mr. Anton D. Nallathamby

Members : Mr. Anton Nallathamby (Convener)
Ms. Daya Ratnayake
Ms. D.I.D. Andradi
Ms. R.D. Cooke
Prof. Russell Bowden
Ms. Swarna Jayatillake
Ms. S.C. Weerasinghe

The Council formally constituted an Office Management and Finance Committee which consists of seven members including one of the Vice Presidents as Convener the President, General Secretary, Assistant Secretary, Treasurer and two nominated members namely Russell Bowden and Shivanthi Weerasinghe.

The main objective of this committee is to create closer links between the Council and the Secretariat in order that members of the Association can benefit professionally.

The Council delegated primary authority to direct, monitor and supervise functioning of the SLLA Secretariat in implementation of policies and achieve strategic objectives of the SLLA to this committee. The Committee met five times during the year where all members of the committee were present and reviewed the progress of the SLLA and submitted its findings to the Executive body for decisions and implementation.

The year's work included detailed reviews of financial statements, internal control procedures, accounting policies, compliance with accounting standards and emerging financial issues and the disposal of fixed assets. Staff requirements and continuing professional development, staff welfare and staff disciplinary matters were discussed with them, and where necessary actions implemented, with the objectives of improving the efficient and effective functioning of the Association on behalf of the Members.

2.2 Committee on Education

Report by Convener - Mrs. R.H.I.S. Ranasinghe

The Education Programme during 2001/2002 was guided by the following committees.

- Education Committee
- Examination Committee
- Curriculum Implementation Committee
- Information Technology Committee
- ADEPLIS Committee

Education Committee

Members :	Ms. R.H.I.S. Ranasinghe (Convener)	
	Ms. Daya Ratnayake	Mr. Harrison Perera
	Ms. Pradeepa Wijetunge	Mr. Upali Yapa
	Ms. K. Kamalambikai	Ms. Nanda Wanasundera
	Mr. Ajith Leelaratne	Ms. Padma Bandaranayake

Examination Committee

Members:	Mrs. R.H.I.S. Ranasinghe (Convener)
	Mrs. Daya Ratnayake
	Mrs. Sumana Jayasuriya

Curriculum Implementation Committee

Members	Ms. R.H.I.S. Ranasinghe (Convener)	
	Prof. Russell Bowden	Mrs. Daya Ratnayake
	Mrs. Sumana Jayasuriya	Mr. P. Vidanapathirana

Committee on Information Technology

Members	Ms. Dilmani Warnasuriya (Convener)	
	Ms. Swarna Jayatillake	Ms. Wathmanel Seneviratne
	Ms. Sriyani Ileperuma	Mr. J. Ratnayake
	Ms. S.H. Geethananda	

Curriculum Implementation Committee

The syllabi of the following courses were revised.

Diploma in Library & Information Science Level 2 Part II

- A. The following new names were included as they have changed.**

Library and Information Services.

- 1.5 Library Cooperation
- 1.5.5 International Programmes – Replace UBC with UDT
- 1.5.6 National - Replace SLNLDSB with NLDSB
Replace NARESA with NSF

- B. The following topic was included to the relevant module**

Organization of Information

- 2.6 Computerized Searches.
Internet

- C. The following modules were newly introduced.**

Management

- 3.5 Management of knowledge and Information
- 3.5.1 Theory 3 hrs.
- 3.5.2 Industrial and commerce 3 hrs
- 3.5.3 Institutions of learning
Primary, Secondary, Tertiary, Post Tertiary 3 hrs.
Re-numbered existing 3.5 with 3.6

ADEPLIS

Inclusion of a 5th Module - E

Module E : Project work

WINISIS

COLA

Included in the Module F

F4 Web publishing & HTML

F5 Computer security and virus control

Compilation of instructional materials.

ග්‍රන්ථ නාමාවලිකරණය - Prepared by Mrs. S.C. Jayasuriya
කාභිතප ගවේශණය - Prepared by Mrs. R.H.I.S. Ranasinghe

Evaluation of Lecturers' performance

Lecturers' evaluation was held for Level I and Level 2 Part I courses.
Results of evaluation have been sent to lecturers.

Lecturers' meeting

Lecturers' meeting was held on 3rd November 2001.

Student Enrollment

Diploma in Library and Information Science Level I - 2002/2003

Centre	Medium	Students
Colombo	Sinhala	35
	Tamil	31
	English	20
Galle	Sinhala	30
Kandy	Sinhala	34
Batticaloa	Tamil	90
	Total	240

Diploma in Library & Information Science Level 2 Part I 2001/2002

Centre	Medium	Students
Colombo	Sinhala	61
	Tamil	12
Kandy	Sinhala	28
	Total	101

Final Course in Library and Information Science -2001/2002 (Old syllabus)

Centre	Medium	Students
Colombo	Sinhala	50

Diploma in Library and Information Science Level 2 Part II – 2002/2003

Centre	Medium	Students
Colombo	Sinhala	41
	Tamil	18
	Total	59

Course on Library Automation (COLA)

Centre	Medium	Students
Colombo	Sinhala	22

Total student population in all courses.	472
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Examinations

Examination	Medium	Held in 2001/2002	No of Candidates	No of successful candidates
Dip. in LIS Level I (Repeat)	S/T/E	10, 11 and 18 Nov. 2001	17	11
First Examination (Repeat)	S/T/E	10, 11 November 2001	12	04
Intermediate Examination (Repeat)		10,11, 18 November 2001	16	05
Final Examination (Repeat)	S/T/E	10,11 November 2001	24	08
Dip. in LIS Level I	S/T/E/	26,27 January and 10 February 2002	116	64
Dip. in LIS Level 2 Part I	S/T/E/	30,31 March and 07 April 2002	77	(Results Not yet Released)
COLA		04 th November 2001	41	16
COLA (Repeat)		24 th Feb. 2002	22	13

S = Sinhala T = Tamil E = English

2001/2002 - Scholarships and Awards

Blok Memorial Scholarships

Diploma in Library & Information Science - Level I – 2001/2002

Sinhala medium	-	Patikiri Arachchige Dulmini Ruvanka Wickramaratne
	-	Madagedara Priyangani Thusitha Kumari
	-	Ranasinghe Mudiyansele Nayana Kumari Ranasinghe
Tamil medium	-	Akalighai Suntharan
English medium	-	Soraya Hassan

Diploma in Library & Information Science Level - 2 Part I 2000/2001 - March

Sinhala medium	-	Mr. T.L.C. Dilroshan
English medium	-	Ms. A.N. Meddegama
Tamil medium	-	Mr. Mohamed Shareef Mohamed Shiham

Best Catalogue Records File

Diploma in Library & Information Science - Level I

Colombo Centre:

Sinhala medium	-	Pathiraja Mudiyansele Indrani Jayalath
Tamil medium	-	Abdul Jabbar Mohamed Nowzad
English medium	-	Godayalage Charles Kumara

Kandy Centre:

Sinhala medium	-	Perumbuli Achchige Anoma Gunasekera
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Galle Centre

Sinhala medium	-	Hettiyahandi Chandanie Mallika de Silva
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Best Practical Training Report

Diploma in Library & Information Science - Level I

Colombo Centre:

Sinhala medium	-	Pathiraja Mudiyansele Indrani Jayalath
English medium	-	Godayalage Charles Kumara
Tamil medium	-	Atham Bawa Abdul Hakeem

Kandy Centre:

Sinhala medium	-	Perumbuli Achchige Anoma Gunasekera
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Galle Centre:

Sinhala medium	-	Abeyasin Liyana arachchige Primali Geethika. Abeysingha
	-	Udumalagala Acharige Thushari Indika Karunaratne
	-	Maliduwa.Liyanage Chamila Sanjeevani

COLA 2001

Best achievements

M.W.M.K.P.K. Mirihella

2.3 ADEPLIS II - 2002

Report by Convener - Mrs. Dharma Diyasena

In about 1995/1996, the National Library of the Republic of Maldives requested the Library Association of Sri Lanka to formulate a human resource development programme in order to establish and develop the library profession in the Maldives. In response to this request, the SLLA developed a three level professional programme, in which the syllabus, duration and evaluation of the course-participants were very much similar to those of the course run by the SLLA. Thus, the participants who successfully complete the proposed three-level course would be awarded the professional certificate of SLLA, which is internationally recognized.

SLLA conducted and completed Level 1 and 2 Programme in 1996 and 1998 respectively. Since the three (03) year course could not be completed as planned in time. Director General of the National Library, Male Mrs. Habeeba H. Habeeb commenced negotiation with the SLLA in 2001 and the SLLA managed to organize itself to commence the Final Part of the Programme in March 2002.

The Council continued to have Mrs. Dharma Diyasena as the Project Coordinator and previous Resource Persons continued to serve in ADEPLIS II.

They are:

- Mr. N.U. Yapa
- Mr. Harrison Perera
- Mr. L.A. Jayatissa
- Mrs. N.P. Wanasundera
- Mr. P. Vidanapathirana

Inauguration of the course was held on 17th March 2002 and the course is expected to be completed in December 2002.

The Maldivian Government through UNESCO is sponsoring this final part of the programme.

2.4 Committee on Continuing Professional Development

Convener - Mr.Harrison Perera

Members :	Mr. Harrison Perera (Convener)	Ms. Daya Ratnayake
	Prof Russell Bowden	Ms. Sumana Jayasuriya
	Ms. Lalitha Bandaranayake	Ms. W.M. Thusithakumari
	Ms. Tamara Abeygunaratne	Ms. R.H.I.S. Ranasingha

2.5 Committee on Information Technology

Report by Convener - Mrs. Dilmani Warnasuriya

Members :	Mrs. Dilmani Warnasuriya (Convener)	Mrs. Wathmanel Seneviratne
	Mrs. Sriyani Illeperuma	Mr. J Ratnayake
	Ms. S.H. Geethananda	Ms. Swarna Jayatillake

Three meetings of the Committee on Information Technology were held. It was decided that the COLA course should be given pride of place in the activities of the Committee. Some alterations in the course contents were made and the course fee was increased from Rs.8000/- to Rs. 10,000/-. The Council decided to purchase four computers, depending on the expenses and to hold the course in the Board Room of the SLLA. This would increase the cost effectiveness of the course considerably. Accordingly quotations were called on two occasions, and a final selection was made by the Committee. Quotations were also called for computer tables, and a vendor was selected. Applications were called for the course and it expected to commence the course at the earliest opportunity.

Although due to the high cost incurred at holding the course at an outside venue, it was decided to hold it at SLLA, the issue is still open for review, depending on the success of the course, and also the possible inconvenience caused to smooth functioning of the SLLA.

Since there was no formal Course Coordinator appointed to undertake this programme of the 2002 COLA course, at the Executive Committee meeting held on 7th June, it was decided to request the past Course Coordinator of the COLA course, Mr. J. Ratnayake to undertake this task for this course as well.

2.6 Board of Fellowship

Report by Convener - Prof. Russell Bowden

Members	- Mr. Upali Amarasiri	- Mrs. Ishvari Corea
	- Mr. Harrison Perera	
	- Mr. S. Rubasingam	- Mrs. Sumana Jayasuriya

The Board held five meetings during the period June 2001 to May 2002 - on 21 October '01, [postponed from that called for 11 October because it was inquorate 16 January, 6 February, 13 March and 27 March '02. [In parenthesis are indicated the numbers of meetings attended].

Mr. S. Rubasingam	out of the Country	Mrs. Ishvari Corea	[3/5]
Mrs. Sumana Jayasuriya	[3/5]	Mr. Upali Amarasiri	[1/1] Resigned on Nov. 2001
Mr. Harrison Perera	[2/5]	Prof. Russell Bowden	[5/5]

Membership: Mr Rubasingam, appointed by Council in October as Convener in place of Mrs. Sumana Jayasuriya who had resigned, was absent from the Island. On Council's request in October Prof. Bowden agreed to serve as Acting Convener until Mr. Rubasingam's return.

Resignation: In November Mr. Amarasiri resigned unhappy with the Council -approved response of the Board to his strong criticisms of previous Board's and Council's handling of the awards of Honorary Fellowships.

Honorary Fellowships: After careful perusal of the SLLA's existing Rules and Regulations the Acting Convener informed the Board that in his view they clearly stated the procedures to be followed and therefore no impediments existed to the Board recommending to Council that the procedures should be confirmed and re-activated. The Board and Council agreed with this view and a letter to all members was drafted seeking the membership's nominations and a timetable to be followed for the Board's evaluations of them and its subsequent recommendations to Council, for its approval or rejection, in time for the AGM.

Criteria for award of Fellowship: The Board inherited this issue resulting from earlier complaints by two members whose applications had been rejected. After examination by legal experts from the university of Colombo their comments were considered. They had stated that (a) a single brief document was required; (b) certain terms required definitions; (c) the current document was too detailed so simplifications required; (d) overlaps to be removed. These were criticisms that went to the heart of the problems previously associated with drafting the earlier Criteria. Nevertheless, after careful considerations, the Acting Convener convinced that the Board that the earlier Criteria could still provide a foundation in which to incorporate the legal experts' views. This was done and the ensuing draft circulated to Board members by hand along with a detailed and full timetable for future meetings compiled in response to the members agreeing the need for speedy and urgent actions in order to be able to present a successful year's work to the AGM. However at the next meeting on 27 March, the date and time for which had been checked and agreed previously with all the Board's members, not one member attended except the Acting Convener.

Resignation - Acting Convener: In the light of Board members' apparent lack of interest, recounted above, in what the Board had earlier alleged to be urgent work he tendered his resignation to Council on 6th April 2002.

Acting Convener's summing up: given that there were two important issues to undertake on Member's behalf and that the foundations for actions had been laid early in the new Board's life it is sad and depressing that at the end of the period under review little progress had been possible.

Mr. S. Rubasingam who returned to the country took over from where the Acting Convener left. President invited two new members to the Board viz. Mr. N.U. Yapa and Mr. P. Vidanapathirana. The Convener Mr. S. Rubasingam convened two meetings and at the last meeting he held on 07.06.2002 took up the issue of finalising formulation of Criteria for Award of Fellowship of the SLLA by professional achievement. The two new members Mr. N.U. Yapa and Mr. P. Vidanapathirana did not participate but Mr. Yapa sent his views in writing. All previous members of the Board unanimously agreed upon the contents of the newly formulated Criteria for Award of Fellowship of the SLLA by Professional achievement. Views expressed by Mr. Yapa were taken into consideration and the Board agreed that they be taken at implementation level. Report was presented to the council and the Council at its meeting held on 14th June 2002 unanimously agreed to accept the Criteria and decided to circulate it among the membership on 28th June 2002 at the AGM to enable the SLLA to obtain approval of the General Body of the SLLA to implement the new Criteria for Award of Fellowship of the SLLA by professional achievement in the future.

2.7 Committee on Publications and Publicity

Convener – Mr S.K.K.Sirisena

Members :	Mr. K.G.L. Chandrasena	Ms. K. Kamalambikai
	Mrs. S. Suriyarachchi	Mr. M.B.M. Fairouz
	Mr. Shantha Gunasekara	Ms. Y. Shanmugasundaram
	Mrs. Sharmini Tennakoon	Mr. S.H.M .Riyal

2.8 Committee on International Corporation

Report by Convener - Prof. Russell Bowden

Members :	Prof. Russell Bowden (Convener)	Mr. Upali Amarasiri
	Mr. P. Vidanapathirana	Mr. Harrison Perera
	Ms. Nalini de S. Wijenayake	

Between June 2001 and May 2002 the Committee held six meetings on 18th September 01, 5th November, 18th December, 9th January, 7th February, 22nd April.

Members nominated by the Council to the committee are listed below the [in parenthesis] the number of meetings attended.

Prof. Russell Bowden	(6/6)		
Mr. Upali Amarasiri	(4/6)	Mrs. Nalani de Silva Wijenayake	(4/6)
Mr. Harrison Perera	(0/1)	Mr. P. Vidanapathirana	(2/6)

Membership :

Immediately on appointment Mr. Harrison Perera resigned and, despite repeated requests from the Convener to reconsider, he did not agree to rejoin until late March.

International Policy :

This policy document had been drafted on 4 September 1998 and submitted by an earlier Committee for International Cooperation to Council for approval and adoption. However there exist no records or minutes to indicate that the document had been ever submitted to the Council. With small amendments the new Committee approved its submission to Council . It was adopted as SLLA policy on 18th September 2001.

[NOTE : The International Policy appears in the Annex IV]

Universal Library Day :

This Resolution from the previous AGM was speedily actioned. A draft Proposal, supporting a call to Unesco, was written and approved by the Committee and Council and submitted to the Sri Lanka National Commission for Unesco for supportive action at the end of the year. Unfortunately political activities caused postponement of any action until April when a new General Secretary to the Commission confirmed that the paper would be submitted to Commission members and , if approved, action undertaken to obtain support from neighboring countries, prior to Sri Lanka's Commissions submission of it to the next Unesco Council. Meanwhile IFLA's support has been obtained and the Proposal is to be considered during the August 2002 Glasgow IFLA Conference. The President has written to neighboring library associations for their support to National Commissions and library associations within IFLA. Future success for this Universal Library Day proposal cannot at this stage be assured but the chances appear to be good.

[NOTE : this Proposal appears as an Annex I].

IFLA Regional Standing Committee for Asia and Oceania.[RASCO]

Mr. Harrison Perera is the SLLA's nominee elected to the RSCAO in 2002. His continued absence from this SLLA Committee threatened communication of Council's will to the RSCAO and hampered the SLLA's knowledge of IFLA's activities. His agreement to return was therefore welcomed.

RSCAO mid-Conference meeting : habitually the RSCAO meet in early March for three days in a city in the Region. This time it was held in Penang and Mr. Harrison Perera did participate in the Programme. The Committee deliberated carefully estimated the costs of inviting a meeting in Sri Lanka in March 2003. It decided on the evidence available, particularly the high hotel accommodation costs, not to proceed with an invitation. Unfortunately information on Lanka's responsibility for accommodation costs, provided by the Convener, was incorrect. On learning that IFLA HQ would be responsible for these the Committee reversed its decision and Council thus approved the invitation for March 2003 which the RSCAO in Beijing has accepted. In the meantime a small working group of Mr. Harrison Perera the President, the Honorary Treasurer and Prof. Bowden has already commenced work to obtain estimates from local hotels in order to recommend a venue. With regard to misleading his Committee the Convener, taking full responsibility for the misinformation submitted to not only his Committee but also Council, tendered his resignation. This, Council refused to accept it requesting him to continue. To this he agreed.

However to date no reports of decisions made, or discussions undertaken, during the RSCAO's March Beijing meeting have been made available to this Committee.

IFLA Sections and SLLA participation:

The Library Association is represented on IFLA Sections as follows:

Bibliography	-	Mrs. Sumana Jayasuriya
Classification & Indexing	-	Mr.P. Vadanapathira
Information Technology	-	Mr.N.U. Yapa
Science & Technology Libraries	-	Mrs.Dilmani Warnasuriya
Regional Standing committee on Asia & Oceania	-	Mr.Harrison Perera

No reports of the deliberations of these international committees can be traced to ever having been presented to this Committee or to Council. Nevertheless to facilitate these members attending the IFLA August Glasgow Conference the Committee negotiated the possibility of their applying to the National Science Foundation for financial support to attend along with the President. All were so informed.

SAARC Library Association :

Despite and apparent attempt to establish such a regional association during the IFLA New Delhi 1992 Conference no records exist of its establishment nor of its registration with the SAARC Secretariat in Katmandhu. Attempts to discover finance for an establishing meeting

met with no success. Now the Presidents of the Library Associations of Bangladesh, India, Nepal and Pakistan have been asked for their views on the benefits of establishing such an organization and the views of the Directors of the National Libraries of Bhutan and the Maldives have been invited [in the absence of library associations in those countries]

Conference of South Asian Librarians: CONSAL, having a long history of achievements for its member-countries in ASEAN, attracted the attention of the committee. Investigations, therefore, have begun to learn whether, should the SLLA so wish at a later date to join, such a move would be constitutionally possible and welcomed.

British Council/SLLA Workshop : National Planning of Libraries, Resources and Services. Known as the Derek Law Workshop and held in the Renuka Hotel in February 1999 the resolutions from this Workshop had never been considered. The Committee has examined them and a report recommending actions will be prepared for Council's endorsement along with resolutions from another international Workshop.

IFLA/SLLA : Networking for effective libraries and information services:

Better known as NET-ELIS. This had been organized in October 1999 at the Galadari Hotel but the wide-ranging Resolutions had never been examined by the SLLA. Committee is one-third the way through considering them for Council and then, along with the 'Derek Law' Resolutions, will commend actions for council's approval and SLLA take-up.

Convener's summing up : a frustrating and not altogether satisfactory year's work bedeviled by national as well as professional politics and a general apathy both evidenced by some Committee members and in the take-up of Committee initiatives intended to assist and be of service to SLLA members.

2.9 Committee on Research and Development

Report by Convener - Mrs. Sriyani Ileperuma

Members :	Mrs. N. de S. Wijenayake	Mrs. K. S. Pieris
	Mr. M.D.H. Jayawardena	Mrs. D. Warnasuriya
	Mrs. Ira Mudannayake	Mr. H.M. Guneratne Banda

It was observed that the attendance of the committee members was very poor at meetings. .

The committee plans to publish a Manual of Library Research as many librarians require guidance in this vital area. This is observed when studying articles in the field of library and information science as very few research articles are published by our members.

2.10 Library Committee

Report by Convener - Mrs. Hemamalie Geetananda (Hon.Librarian)

Members	Mrs. D.I.D. Andradi	Mrs. Swarna Jayatillake
	Mrs. Sharmini Tennakoon	Mr. R.M.R. Diyalagedara

Re- opening of the Library and Information Centre

The Library and the Information Centre was formally declared opened on 22nd February 2002 by Mr. Mark Mckenna, Resident Representative, Asia Foundation and Dr. M. Kopalasuntharam, President, OPA.

Organization of the Library and Career Guidance Information Centre

A memorandum of Understanding (MOU) between the SLLA and the OPA for organization and management of the Library and Career Guidance Information Centre paved the way for the re-opening of the Centre.

Activities

A Library Assistant was appointed on casual basis by the SLLA to carry out the activities of the Centre, Council has decided to advertise the post of Librarian.

Survey

At present the SLLA is in the process of carrying out a survey on information requirements of 34 professional member organizations, of the OPA with a view to upgrading the resources and services of the Centre.

Two committee meetings were held and all members attended the meetings.

IFLA/FAIFE Committee

Report by Representative - Mrs. K.S. Pieris

Director IFLA/FAIFE Programme Ms. Susanne Seidelin has kept the SLLA/Representative informed regarding the desirability of involvement from all Representatives in Business Meeting of IFLA in order to make room for more debate on matters with regard to libraries and conflicts, library services to the blind and virtually impaired and the role of University libraries in promoting democracy and diversity .

To further the involvement and influence of the Committee each representative is required to submit a two-page report on FAIFE related activities in our Country/Region and other issues of our concern in relation to freedom of access to information and freedom of expression to be taken up at the IFLA/Glasgow conference. Since the SLLA is not in a position to participate in the IFLA/FAIFE Glasgow 2002 Programme due to lack of funds a statement is sent to them as to Freedom of Information in Sri Lanka 2001-2002.

IFLA Standing Committees

▪ Classification & Indexing

Report by Representative – Mr. P. Vidanapathirana

- (a) The Representative attended the 65th General Conference and Council of the IFLA held in Bangkok in 1999 and attended Standing Committee on Classification and

Indexing. A paper was presented by him.

- (b) Attended General Conference and Council of the IFLA held in Jerusalem, Israel in 2000 and attended the Standing Committee on Classification and Indexing. A paper was presented on “Construction of a multilingual Thesaurus”.

▪ **Bibliography**

Representative – Mrs. S.C. Jayasuriya

▪ **Information Technology**

Representative – Mr. N.U. Yapa

▪ **Science & Technology Libraries**

Representative – Dilmani Warnasuriya

IFLA/RSCAO

Regional Standing Committee for Asia and Oceania

Representative - Mr. Harrison Perera

PROFESSIONAL GROUPS

2.11 Academic Library Group

Report by Representative - Mrs. Sriyani Ileperuma

The group members decided that there was no need to form into a committee and the representative was requested to convene meetings. The “Directory of Library and Information Personnel in Universities of Sri Lanka” prepared by Mrs. Wathmanel Seneviratne, the former representative of the group is in the process of publishing.

2.12 School Library Group

Report by Representative - Mrs. Swarna Rajapaksa

School Library Group proposed and implemented to set up a Data Base on School librarians and Teacher librarians to promote co-ordination and communication for the development of professional activities.

The Group organized a workshop and a seminar for school librarians. The Workshop on ‘ Preservation and Conservation of Library materials’ was held on 19/06/2002 in the Dept. of National Archives.

2.13 Special Library Group

Report by Representative - Ms.Sandya Suriyarachchi

A seminar on Quality Management : Challenges for Librarians was held on 29th April 2002 at the Sri Lanka Foundation institute.

Mr. D. Dharmadasa, Corporate and Business Development Manager SGS Lanka (Pvt) Ltd was the main resource person.

The seminar highlighted implementing total quality management in libraries to deliver quality service to the customers . The key areas discussed were concepts of quality assurance , quality management principles, ISO 9000, quality management systems & TQM. More than 40 participants attended the seminar.

This was a very successful seminar & participants appreciated the effort taken to organize it.

2.14 Public Library Group

Report by Representative - Mr.M.D.H.Jayawardena

The Committee acted on the following areas.

- (a) Implementation of the Resolution moved at the last Annual General Meeting to plan, formulate and enact Public Library Legislation in Sri Lanka.
Attention of the Hon. Minister of Home Affairs, Provincial Councils and Local Government is drawn to this matter and continued follow up action is being taken:
- (b) Plan for implementation of TQM in Public Libraries in Sri Lanka.
- (c) Plan for lobbying in the Parliament and Provincial Councils to convince the urgency in providing INFORMATION to the PEOPLE.

2.15 Government Libraries Group

Report by Representative - Ms.D.M.V.P.de.Soysa

Miss D.M.V.P.de Zoysa	-	President
Miss Swarna Hendavitharana	-	Secretary
Mrs. D.I.D. Andradi	-	Treasure

Members: Mrs. M. A. P. D. Bandara
Mrs. Savithri Jayasinghe

At the first meeting, members decided to have a workshop to up date the knowledge of Government Librarians . The theme was "Resource Management : Librarians as Mangers"

The Workshop was held on 21st February 2002 at the Auditorium of the Workers' Education Department of Labour. The workshop was sponsored by the Division of Workers' Education. Financial support was also given by the SLLA. Fifty Librarians from various government departments , schools, technical colleges participated in this workshop.

Following Resource persons delivered Lectures on the given topics;

- Prof. Russell Bowden - *Librarians are Information Managers. ,*
- Mr. P. Weerahandi, - *විද්‍යාලී වාසන සේවකයන් සඳහා අපගේ දායකත්වය"*
[Director General of Combined Services]
- Mr. Harrison Perera , - *Resources Management Priority for Librarians.*
[Asst.Director-Information, British Council]
- Prof. Jayasiri Lankage, - *Changing Role of Information Managers*
[Librarian,University of Kelaniya] *and Challenges*
- Mr. S.S.N. de Silva, - *Organization effectiveness through Human Resources*
[Director, Department of Management Services]
- Mr. V.R. Kaluarchchi - *Productivity.*
[Deputy Commissioner of Labour]

PROVINCIAL GROUPS

2.16 Central Province

Report by Representative - Mrs. Ira Mudannayake

Members:	Mrs. S. Ileperuma	-	President	Mrs.D.Seneviratne	-	Vice President
	Mrs. C. Chandrapala	-	Secretary	Mr. L. Kumarasiri	-	Asst. Secretary
	Mrs. V. Wijsekera	-	Treasurer	Mrs. R. Morapaya	-	Publication Officer

2.16.1 IT Training/Workshop for Public Librarians in the Central Province.

The Central Regional Forum organized an IT training/workshop for the public librarians of the Central Province at the Institute of Cooperative at Polgolla on 27th July 2001. The workshop was funded by the Central Provincial Library Services Board. The Local Government Commissioner, Central Province, assisted the workshop with selection of participants.

The objective of the workshop was to provide practical knowledge in using computers for daily work of librarians.

Twenty seven librarians from twenty one local authorities participated in the workshop. Resource Persons of the workshop were,

Mrs. Sriyani Ileperuma	-	Mrs. Ira. Mudannayake
Mrs. V. Wijsekera	-	Mrs. R. Morapaya

The President SLLA, participated as an observer.

Evaluation was done at the end of the training by means of a questionnaire, and 89% of the participants had commented that the workshop was very useful. A copy of the evaluation report was submitted to the Council.

2.16.2 Workshop for School Librarians in the Minipe Education Zone.

The Central Regional Forum in collaboration with the Plan. International and the Education Department of the Central Province conducted a two day workshop for school librarians in Minipe at the Minipe Education Office from 27th – 28th November 2001.

The objective of the workshop was to train library personnel in provision of an effective library service to school children and teachers.

Twenty participants including librarians/teachers, principals and vice principals participated in the workshop. The modules covered in the training were collection development, reference materials and services, cataloguing and classification of materials, information skills, and development of reading habits among school children.

Resource persons were	-	Mrs. Daya Ratnayake
	-	Mrs. Ira Mudannayake
	-	Mr. H.M.T. Herath

2.17 Western Province

Report by Representative - Prof. Russell Bowden

Prof. Russell Bowden	-President	[10/10]
Mrs Deepthi Ravi	-Secretary	[10/10]
Mrs D.I.D. Andradi	-Treasurer	[7/10]
Mrs Sharmini Tennakoon	-	[4/10]
Mrs G.L.S. Suriyachchi	-	[1/RESIGNED]
Ms Chandra Gunatunge	-	[5/10]
Mr Adjit Leelarathna	-	[4/10]
Mr. S.M.H. Riyal	-	[1/10]

The Section's Representative called on 4th October 2001 the first meeting at which he was nominated and elected the Section's President and Mrs. Deepthi Ravi the Secretary. The meeting also considered a Committee for the Section, to manage and organize its affairs. The above members were elected.

Programme:

At the 4th October meeting the Chairman sought views of the Members as to their priorities for the Committee's work and opinions on what the Section should be doing on behalf of the members. Issues proposed were: out-reach work, consideration of community issues, performance measurement, audio-visual LIS skills, compilation of a directory of members information about them and their special interests recruitment of Librarians for the Public Library Sector, meetings, 'socialising' and talks etc.

The Committee at its first meeting, resolved to give priority to these matters and it has been these matters that governed the Committee's work throughout the year. To give effect to these proposals it was agreed that some of the issues raised by the membership should be addressed at a meeting or a workshop. Although the Province is centred in Colombo, it had members in other large towns. Hence it was agreed to organise three meetings during the year one that for the south in Panadura, for the north in Negombo and the last to be in Colombo.

Panadura Meeting:

This was organized as a Workshop on 14th November under the auspices of the Alcohol and Drugs Information Centre. The subject was resource sharing. Discussions were open and frank. They identified real problems facing members in their work places such as: the failure of national inter-lending practices and consequently the need for the SLLA to examine, adapt and adopt, IFLA internationally-agreed and practiced standards and protocols; loss and write-off of monographs and need for SLLA guidance; need for an SLLA policy to facilitate acquisition management; enhanced recognition of Librarians' management skills and authority and responsibilities on professional matters; need for SLLA guidance on photocopying costs and re-imburements; improvement of English language skills and other areas of professional expertise via SLLA-organised courses including properly structured CPD and distance-learning programmes; staffing issues such as Government non-comprehension of library assistants' functions, staff ratios, need to improve salaries and conditions of service by employers [particularly the Government], one-person libraries etc; the need to establish standards for whole areas of LIS work by the SLLA. These were presented to Council with recommendations for actions in a full Report Thirty 30 members attended the meeting.

Negombo Meeting;

This was another one-day event held on 23rd March 2002 in Negombo Town Hall entitled "Workshop on Performance Measurement in Libraries". The 'lead' paper was presented by Mr. Mahen Perera, Director of E-FM radio station. In a wide-ranging talk he presented many problems including ideas for their solution and related them very practically to libraries and information services. He also successfully related Western concepts of management to Lankan situations and speedily involved the audience in discussions. In working groups a number of members' practical problems from their work were identified;

Some duplicating those from the Panadura meeting.. Additional problems identified were: need for greater independence of librarians from their parent organisation's managers; failure of managers to understand librarian's work & responsibilities; need for SLLA to create job descriptions and work towards Government recognition of them; blurred lines of responsibilities; promotions to be on merit [using the job descriptions] etc. These matters were reported to Council for it to take actions to resolve Members' professional problems and thus assist them to more effective work.

Colombo Meeting:

At the time of the preparation of this report the date had been fixed for 19th June. A venue was being investigated. The theme will be: "Information Technology; Information Management. What is the difference?" Speakers are still being identified.

Directory of Members' interests and expertise:

With a view to facilitating the identification of members' expertise to assist with the operation of the SLLA and to learn of their interests in order to provide better services to members and meet their needs. Section Committee agreed, to learn more about its members and their needs. With this objective a questionnaire was prepared and agreed by Council and dispatched to all three hundred plus members. At the time of reporting only 40 replies have been received; however these appeared to be useful enough to justify continuation of work on the publication even though senior members of Council had not provided information nor had senior librarians from most of the major libraries.

Summary:

All-in-all a most active year for the Committee which provided with an opportunity to recognize and thank Committee members for their unstinted support and hard work singling out for especial commendation for the Secretary Mrs Deepthi Ravi and Mrs D.I.D. Andradi, without whose enthusiasm Committee could not have achieved so much. Nevertheless it must be pointed out with regret that the Committee's hard work and dedication was not reflected in the membership's responses as evidenced by the very poor attendance at meetings and the low return to the questionnaire, despite the fact that all the issues on which it worked during the year arose from members,' suggestions.

Unfortunately this lack of enthusiasm appears to reflect a general apathy pervading much of the Library Association activities from committee member's participation to a lack of member's support for the work that the SLLA does manage to complete. It represents a very depressing trend and unless it changes it paints a dark picture for any dynamic future for the SLLA.

2.18 Northern Province

Representative - Mr. K. Manickavasagar

2.19 Eastern Province

Report by Representative - Mrs. T.Arulanandhy

Being the Representative of the Eastern Provincial Section of the Sri Lanka Library Association, a request has been made to the Council to commence a Course on Diploma in LIS Level – I Tamil Medium in Batticaloa and the request was accommodated by the Council and the Education Committee of the Sri Lanka Library Association.

The course was inaugurated in Batticaloa on the 22nd of June 2002 for the first time in the history of SLLA, Tamil translation of Library Standards, one of the SLLA publications has been undertaken by Mrs. T. Arulnandhy which is a request made by the SLLA Executive Committee. The translation was completed and handed over to the Council for publishing.

2.20 North Central Province

Report by Representative - Mr. Gamini de. Silva

The membership appointed Mr. Gamini de Silva as the President, Mr. K.B. Senaratne as the Secretary and Ms. Pushpa Kumari as the Treasurer of the Group at the meeting held on 21st November 2001.

An action plan was drawn up by the Group focussing on following matters.

- To - Providing skills and learning to LIS personnel in the Province
- Institutional Development ,.
- Problems and issues faced by personnel in the public library sector, to be taken up with the Commissioner of Local Govt. in the NCP.

2.21 Sabaragamuwa Province

Report by Representative - Mrs.T.Neighsoori

A workshop was arranged for School Librarians in the Sabaragamuwa Province on the theme “ Development of reading habits”, the Group had to abandon the project as the same project was organized by the Ministry of Education for the school librarians under the GEP – 2 Project.

2.22 Southern Province

Representative - Mr.K.Ananada

Special Events

Re-opening of the Library



The Library, Information and Career Guidance Centre was re-opened on 22nd February 2002 at the OPA Centre, Colombo. Dr. M. Kopalasuntharam, President of the OPA and Mr. Mark Mckenna, Resident Representative, Asia Foundation participated as the Chief Guest and Guest of Honour respectively.

OPA in Association with SLLA organized the Technical Programme to coincide with the event. “Information and knowledge : the relationship” and “Knowledge Management : organizational value” were the themes of lectures delivered by Prof. Russell Bowden and Mrs. Ira Unamboowe respectively. Mrs. D. Ratnayake, President, Mr. M.S.U. Amarasiri, Director General, NLDSB. Mrs. Ishvari Corea, Mr. Anton D. Nallathamby, Vice President, Mrs. Swarna Jayatillake, General Secretary and Dr. V. Loganathan, Chairman, Technical Programme OPA and Mr. Sobitha Rajakaruna, Convener, Technical Programme OPA were associated with the event.

Technical Programme of OPA/SLLA

Technical Programme of the OPA in association with the SLLA was held on the 22nd February 2002 at the Auditorium of the OPA. The theme of the programme was “Knowledge Management : can you manage without it?”. Mr. Mark Mckenna, Resident Representative, Asia Foundation and Dr. M. Kopalasuntharam, President, OPA participated as guests.

Prof. Russell Bowden and Mrs. Ira Unamboowe, the two Resource Persons were invited by the SLLA to address the Forum on “Information and Knowledge: the relationship” and “Knowledge Management: organizational value” respectively.

The Programme was held for the benefit of members of thirty four (34) professional member organizations of the OPA. Participation of professional organizations were extremely encouraging. Auditorium was full to the capacity. SLLA experienced for the first time that all other professionals outside the SLLA are much more concerned and convinced that no profession could survive without the knowledge and information base. The strength and power of the LIS profession was so well accepted, appreciated and recognized by the outside professionals that they wished the SLLA would be in the forefront to lead them in the vast realm of knowledge and information. The discussion on knowledge and information and LIS profession was so full of life the forum could not conclude the programme within the scheduled time frame. Many participants from different walks of life wished the SLLA to have this kind of programmes continuously.

Treasurers' Report

Income from fixed deposits and savings accounts is Rs. 377,631/ during the year.

On requests made by the secretariat quotations were called to purchase chairs and racks for use in the office. However, it was not possible to purchase these items.

Total cash balance including the fixed deposits is Rs. 4,037,993/.

A verification of fixed assets were carried out as in the previous year, in the presence of the General Secretary and the accounts clerk.

It was compared with the fixed assets register. Some of the items disposed of by the previous year's report are still lying in the office.

Income from workshops Rs. 346,400

Depreciation during the current year is Rs. 165, 191/=

Administrative expenditure was reduced by Rs 452,180/

Increase in the printing cost is due to the printing of publications.

Income over expenditure shows a loss due to the delay in commencement of the education programme.

D.I.D. Andradi, (Mrs.)
Treasurer
Sri Lanka Library Association.

**SRI LANKA LIBRARY ASSOCIATION
BALANCE SHEET AS AT 31ST MARCH 2002**

	Rs:	
	2001/2002	2000/2001
ASSETS		
Non Current Assets		
Property, Plant & Equipment	7 1,156,830.11	1,335,906.00
Investments	8 1,563,610.43	1,377,750.00
	<u>2,720,440.54</u>	<u>2,713,656.00</u>
CURRENT ASSETS		
Accounts Receivables	9 192,523.81	192,361.00
Cash & Bank Balances	10 2,475,382.59	2,672,149.00
	<u>2,667,906.40</u>	<u>2,864,510.00</u>
TOTAL ASSETS	<u>5,388,346.94</u>	<u>5,578,166.00</u>
EQUITY & LIABILITY NON CURRENT LIABILITY		
Accumulated Fund	11 5,093,728.14	5,313,436.00
RESERVES		
Building Fund	12 25,862.40	21,227.00
DEFERRED LIABILITIES		
Provision for Gratuity	13 231,006.40	211,767.00
	<u>5,350,596.94</u>	<u>5,546,430.00</u>
CURRENT LIABILITIES		
Accounts Payable	14 14,086.00	31,736.00
Income Tax Liability	23,664.00	0.00
NET ASSETS	<u>5,388,346.94</u>	<u>5,578,166.00</u>

J. D. Acedera

..... President

J. D. Acedera

..... Treasurer

**AUDITORS' REPORT TO THE
MEMBERS OF SRI LANKA LIBRARY ASSOCIATION**

We have examined the Balance Sheet of Sri Lanka Library Association as at 31st March 2002 and the related statements of Income and Expenditure for the year then ended. Our examination was made in accordance with the Sri Lanka Auditing Standards.

We were unable to verify the ownership of the freehold building amounting to Rs: 1,100,000/- reflected in the books of accounts due to absence of title deeds.

In our opinion, except for any adjustments which may be required in the Financial Statements due to the matter mentioned in the paragraph above, so far as appears from our examination and according to the best of our information and explanations given to us and as shown by the books of the Association the said Balance Sheet and related Income & Expenditure Account have been properly drawn up so as to exhibit a true and fair view of the state of affairs of the Association as at 31st March 2002, and its Excess of expenditure over income for the year then ended.

SJ ASSOCIATES
Chartered Accountants.
Colombo.

7th June 2002.

**SRI LANKA LIBRARY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2002.**

1. CORPORATE INFORMATION

The Sri Lanka Library Association was founded in 1960 & incorporated under Act No: 20 of 1924, approved by the Ministry of Higher Education & Vocational Training as a charitable organisation and formed for the advancement of Library and Information Science.

2. ACCOUNTING POLICIES

2.1. GENERAL

The Balance Sheet and Related Statement of Income & Expenditure of the Association have been prepared in conformity with Generally Accepted Accounting Principles and applied consistently on a historical cost basis. The revenue have been accounted on cash basis and Expenses have been accounted on an accrued basis.

Where appropriate the policies are explained in succeeding notes.

Previous years figures & phrases are rearrange wherever necessary to continue to the current year presentation.

**2.2. ASSETS AND THE BASIS OF THEIR VALUATION
PROPERTY, PLANT & EQUIPMENT (PP&E)**

Property, Plant & Equipemnt (PP&E) are stated at cost of purchase together with any incidental expenses thereon. The assets are stated at cost less accumulated depreciation. The association depreciates its Property, Plant & Equipment based on its cost at the following rates per annum.

▪ Buildings	5%
▪ Furniture and Fittings	25%
▪ Office Equipment	25%
▪ Book shelves and Books	25%

Leasehold property is depreciated over 20 years period.

Full year's depreciation is provided on the Property, Plant & Equipment purchase during the year and no depreciation is charged in the year of disposal.

2.3. TAXATION

The Association's income is exempt from Tax since it is a charitable organization. However the other income of the Association will be liable to tax at 10%.

2.4. LIABILITIES & PROVISIONS

Gratuity

Provision is made in these accounts for retirement gratuities payable under the Payment of Gratuity Act No: 12 of 1983 to employees from the time of employment by the Association.

2.5. CAPITAL COMMITMENTS AND CONTINGENT LIABILITIES.

All the material capital commitments and contingent liabilities have been considered and where necessary adjustments of disclosure have been made in these Financial Statements.

2.6. POST BALANCE SHEET EVENTS

All the material post balance sheet events have been considered and where necessary adjustments or disclosures have been made in these Financial Statements.

**SRI LANKA LIBRARY ASSOCIATION
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2002**

		2001/2002 Rs:	2000/2001 Rs:
INCOME			
Membership Subscription & Associateship fees		80,300.00	57,700.00
Course fees and Examination fees	3	1,521,181.00	2,016,725.00
Income on Workshop	3a	346,400.00	348,378.00
Registration Fees		<u>13,900.00</u>	<u>73,100.00</u>
		1,961,781.00	2,495,903.00
 Less: Direct Expenses	 4	 <u>(1,197,510.66)</u>	 <u>(986,884.00)</u>
		764,270.34	1,509,019.00
Add: Other Income	5	<u>508,984.66</u>	<u>378,393.00</u>
		1,273,255.00	1,887,412.00
 Less: Administration Expenses	 6	 <u>(1,469,293.45)</u>	 <u>(1,921,484.00)</u>
Expenditure Over Income before Taxation		(196,043.45)	(34,072.00)
Taxation Expenses		<u>(23,664.00)</u>	<u>0.00</u>
Expenditure Over Income		<u>(219,707.45)</u>	<u>(34,072.00)</u>

**SRI LANKA LIBRARY ASSOCIATION
CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2002**

	Notes	2001/2002 Rs:	2000/2001 Rs:
Net Profit/(Loss) (Note 15.a)		184,598.00	211,084.00
Adjustment for			
Provision for Gratuity		19,239.00	12,051.00
Depreciation		165,191.00	223,097.00
Fixed Asset Written off		<u>29,440.00</u>	<u>314,065.00</u>
		<u>398,468.00</u>	<u>760,297.00</u>
WORKING CAPITAL CHANGES			
Increase/Decrease in Accounts Receivable		(163.00)	(46,231.00)
Increase/Decrease in Accounts Payable		<u>(17,650.00)</u>	<u>982.00</u>
		<u>380,655.00</u>	<u>715,048.00</u>
CASH FLOW FROM INVESTING ACTIVITIES			
Purchase of Fixed Asset		(15,555.00)	(140,944.00)
CASH FLOW FROM FINANCING ACTIVITIES			
Interest Received		(380,642.00)	(245,156.00)
Building Fund		<u>4,635.00</u>	<u>0.00</u>
Net Cash out Flows during the year		<u>(10,907.00)</u>	<u>328,948.00</u>
Cash & Cash Equivalent at beginning of the year (Note 15.b)		<u>4,048,899.00</u>	<u>3,719,951.00</u>
Cash & Cash Equivalent at end of the year (Note 15.c)		<u>4,037,992.00</u>	<u>4,048,899.00</u>

3 COURSE FEES AND EXAMINATION FEES	2001/2002	2000/2001
	<i>Rs:</i>	<i>Rs:</i>
First year course 2000/01(Level 1)	17,190.00	767,000.00
Intermediate Course (Level 2 Part 1)	69,578.00	574,700.00
Final year course (Level 2 Part II)	351,800.00	10,900.00
Examination fees	206,850.00	229,025.00
ADEPLIS 11	837,763.00	320,000.00
Course on Library Automation - 2001	38,000.00	11,100.00
Course on Library Automation - 2000	0.00	104,000.00
	<u>1,521,181.00</u>	<u>2,016,725.00</u>
4 DIRECT EXPENSES		
Lecture fees	329,843.50	326,967.00
Examination fees	81,023.80	87,308.00
CO-ordinating fees	9,100.00	2,650.00
Hall hire	11,300.00	11,200.00
Hall arrengeing	27,170.00	26,930.00
Advertisements	29,921.88	27,453.00
Library Technitian course	20,000.00	20,000.00
ADEPLIS 11	227,833.17	0.00
Course on Library Automation - 2001	88,675.00	104,334.00
Course on Library Automation - 2000	0.00	107,759.00
Expences on Workshops (Note 4.a)	372,643.31	233,176.00
NSF Grant	0.00	39,108.00
	<u>1,197,510.66</u>	<u>986,885.00</u>
4.a EXPENCES ON WORKSHOPS		
WEB Intergrated Set of Information Services	101,485.00	0.00
Public Librarians Project	2,310.00	0.00
Workshop on Desktop publishing	0.00	9,250.00
Government Librarians Group Seminar	5,327.00	0.00
Western Province workshops and seminars	5,763.00	0.00
Workshop on Networking for Effective Libraries and Knowledge Management Workshop	177,390.20	4,780.00
Bridging the digital divide in rural communities works	2,000.00	58,820.00
Workshop on School Librarians	78,368.11	6,620.00
Workshop on Towards on Information Society	0.00	6,500.00
	0.00	147,206.00
	<u>372,643.31</u>	<u>233,176.00</u>
3.a INCOME ON WORKSHOP		
WEB Intergrated Set of Information Services	126,750.00	0.00
Bridging the digital divide in rural communities works	191,350.00	0.00
NSF Grant	26,000.00	0.00
Western Province Section Seminars and Workshop:	2,300.00	0.00
Towards and Information Society Workshop	0.00	348,378.00
	<u>346,400.00</u>	<u>348,378.00</u>

5 OTHER INCOME

Desktop Publishing Workshop	0.00	7,000.00
Sale of Journals & Publications	20,467.00	7,427.00
Annual General Meeting	64,999.00	5,000.00
Application fees	21,700.00	51,170.00
Interest Income	377,631.66	242,636.00
Photocopying	2,177.00	2,009.00
Institutional Membership	1,000.00	1,000.00
Interest on Staff Loan	3,010.00	2,520.00
Library Bureau	8,000.00	0.00
Knowledge Management workshop	10,000.00	57,674.00
Miscellaneous	0.00	1,957.00
	508,984.66	378,393.00

6 ADMINISTRATION EXPENCES

Salaries & Wages	420,595.00	356,470.00
Overtime	36,164.05	52,802.00
Employees Provident Fund	39,869.40	46,093.00
Employees Trust Fund	9,968.15	9,719.00
Travelling	24,515.50	23,936.00
Printing	143,894.93	51,886.00
Postage	19,560.00	23,050.00
Telephone	87,543.58	107,621.00
Stationery	51,433.06	39,298.00
Staff tea Expenses	12,341.25	9,724.00
Exco, Council and Other Meeting's Expenses	15,913.25	12,245.00
Press Registration	250.00	250.00
Subscription to other Institute	35,783.82	35,507.00
Bank chargers	2,013.50	2,500.00
Repairs and Maintenance	32,333.17	201,725.00
Depreciation	165,190.82	223,097.00
Annual General Meeting	217,528.24	236,602.00
Auditors Remuneration	12,650.00	22,258.00
Library Bureau	1,700.00	8,367.00
Gratuity	19,239.40	12,051.00
Insurance	698.00	692.00
Machine Service Agreement	8,167.50	9,124.00
Municipal Rates	4,144.00	4,144.00
Electricity	14,400.00	24,340.00
Composite Services	7,520.00	11,200.00
Social Affairs	2,500.00	6,350.00
Bonus	24,345.00	23,670.00
Miscellaneous	4,996.55	7,643.00
E-mail	3,569.68	3,095.00
Institutional Membership	6,000.00	5,000.00
Fellowship Dinner	14,225.00	0.00
Cost of Assest writtenoff	29,440.00	0.00
Underprovison of Depreciation	0.00	307,815.00
Monthly Seminar	0.00	8,956.00
EPF Penalty	805.60	0.00
IFLA General Conference	0.00	27,857.00
Conference Room Opening Ceremony	0.00	6,397.00
	1,469,298.45	1,921,484.00

7 PROPERTY, PLANT AND EQUIPMENT

Freehold Assets (Note 7.a)	1,111,705.11	1,288,406.00
Leasehold Assets (Note 7.b)	<u>45,125.00</u>	<u>47,500.00</u>
	<u>1,156,830.11</u>	<u>1,335,906.00</u>

8 INVESTMENTS**FIXED DEPOSITS (National Savings Bank)**

FD- NO: 4829694	355,125.93	312,887.00
FD- NO: 4829686	710,272.88	625,791.00
FD- NO: 4829708	<u>497,211.62</u>	<u>438,072.00</u>
	<u>1,562,610.43</u>	<u>1,376,750.00</u>

Investment in Shairs

Organisation of Professional Association	1,000.00	1,000.00
	<u>1,000.00</u>	<u>1,000.00</u>
	<u>1,563,610.43</u>	<u>1,377,750.00</u>

9 ACCOUNTS RECEIVABLES

Withholding Tax Recoverable	116,293.97	95,643.00
Staff debtors	<u>76,229.84</u>	<u>96,718.00</u>
	<u>192,523.81</u>	<u>192,361.00</u>

9.a Staff debtors

Housing Loans	26,111.65	30,000.00
Festival advance	12,000.00	15,500.00
Other Staff receivable	434.93	1,635.00
Motercycle loan	<u>37,683.26</u>	<u>49,583.00</u>
	<u>76,229.84</u>	<u>96,718.00</u>

Rs:

Rs:

10 CASH AND BANK BALANCES

Bank of Ceylon 4530200979	760,881.75	956,014.00
Bank of Ceylon 4530134062	38,128.23	215,518.00
Bank of Ceylon S/A 104530184749	417,504.58	1,095,957.00
Bank of Ceylon S/A 104530121496	1,225,005.63	373,522.00
Bank of Ceylon S/A 104530151751	25,862.40	23,138.00
Stamp Imprest	3,000.00	3,000.00
Petty Cash Imprest	<u>5,000.00</u>	<u>5,000.00</u>
	<u>2,475,382.59</u>	<u>2,672,149.00</u>

11 ACCUMULATED FUND

Rs:

Rs:

Balance as at 01.04.2001	5,313,435.59	5,347,508.00
Income over Expenditure	<u>(219,707.45)</u>	<u>(34,072.00)</u>
Balance as at 31.03.2002	<u>5,093,728.14</u>	<u>5,313,436.00</u>

12 BUILDING FUND		
Balance as at 01.04.2002	<u>25,862.40</u>	<u>21,227.00</u>
	<u>25,862.40</u>	<u>21,227.00</u>

13 PROVISION FOR GRATUITY		
Balance as at 01.04.2001	211,767.00	199,716.00
Provision for the year	<u>19,239.40</u>	<u>12,051.00</u>
Balance as at 31.03.2002	<u>231,006.40</u>	<u>211,767.00</u>

14 ACCOUNT PAYABLE		
Hall hire	0.00	11,600.00
Distance Education	400.00	400.00
Insurance	0.00	7,708.00
Travelling	0.00	300.00
Lecture fees	0.00	228.00
Rates Payable	1,036.00	0.00
SJ Associates	<u>12,650.00</u>	<u>11,500.00</u>
	<u>14,086.00</u>	<u>31,736.00</u>

15 NOTES TO THE CASH FLOW

15.A. NET PROFIT BEFORE INTEREST

Net Loss for the year	(196,044.00)	(34,072.00)
Add: Interest Income	377,632.00	242,636.00
Interest on Staff Loan	<u>3,010.00</u>	<u>2,520.00</u>
	<u>184,598.00</u>	<u>211,084.00</u>

15.b CASH & CASH EQUIVALENT AT BEGINNING OF THE YEAR

Cash & Bank	2,672,149.00	2,472,330.00
Fixed Deposit	<u>1,376,750.00</u>	<u>1,247,621.00</u>
	<u>4,048,899.00</u>	<u>3,719,951.00</u>

15.C CASH & CASH EQUIVALENT AT END OF THE YEAR

Cash & Bank	2,475,382.00	2,672,149.00
Fixed Deposit	<u>1,562,610.00</u>	<u>1,376,750.00</u>
	<u>4,037,992.00</u>	<u>4,048,899.00</u>

16 POST BALANCE SHEET EVENTS

There were no material events occurring after the Balance Sheet date that require adjustments to or disclosures in the Financial Statements.

Note: 7.a.

Property, Plant And Equipments

Cost	Building free Hold	Furniture and fitting	Office Equipments	Book shelves and Books	Total
	Rs:	Rs:	Rs:	Rs:	Rs:
PROPERTY, PLANT AND EQUIPMENT					
Balance as at 01.04.2001	1,100,000.00	39,202.19	411,717.60	56,370.14	1,607,289.93
Additions for the year	0.00	15,555.39	0.00	0.00	15,555.39
Assets written off	0.00	0.00	0.00	(52,570.14)	(52,570.14)
Balance as at 31.03.2002	<u>1,100,000.00</u>	<u>54,757.58</u>	<u>411,717.60</u>	<u>3,800.00</u>	<u>1,570,275.18</u>
ACCUMULATED DEPRECIATION					
Balance as at 01.04.01	55,000.00	28,657.19	210,587.06	24,640.14	318,884.39
Depreciation for the current year	55,000.00	9,005.09	96,970.73	1,840.00	162,815.82
Depreciation for Assets Written off	0.00	0.00	0.00	(23,130.14)	(23,130.14)
Balance as at 31.03.2002.	<u>110,000.00</u>	<u>37,662.28</u>	<u>307,557.79</u>	<u>3,350.00</u>	<u>458,570.07</u>
WRITTEN DOWN VALUE					
Balance as at 31.03.2002	<u>990,000.00</u>	<u>17,095.30</u>	<u>104,159.81</u>	<u>450.00</u>	<u>1,111,705.11</u>
Balance as at 31.03.2001	<u>1,045,000.00</u>	<u>10,545.00</u>	<u>201,131.00</u>	<u>31,730.00</u>	<u>1,288,406.00</u>

Note:

The Building comprise of the office space occupied by the Library Association is part of the Building, owned by Organisation of Professional Association (OPA)

LEASE HOLD BUILDING

Cost	Building
	Rs
Balance as at 01.04.2001.	<u>47,500.00</u>
Balance as at 31.03.2001.	<u>47,500.00</u>
ACCUMULATED AMORTIZATION'	
Balance as at 01.04.2001	<u>0.00</u>
Amortization for the year	<u>2,375.00</u>
WRITTEN DOWN VALUE	
Balance as at 31.03.2002	<u>45,125.00</u>
Balance as 31.03.2001	<u>47,500.00</u>

Note: The Leasehold Building is for a period of 99 years is a part of the building owned by CPA

UNIVERSAL LIBRARY DAY

a proposal to Unesco

1. Libraries have existed for millennia. They are amongst the oldest institutions in the world. All past civilizations from the ancient Egyptians, to Alexandria, to Persepolis, etc have, via archeology, indicated their presence in some form or other. The significance of records-keeping and subsequent references to them was thus fully understood in ancient societies.
2. The previous millenium saw development of the concept. Institutions took on enhanced roles especially in support of intellectual advancement, spiritual and cultural growth. Particularly evidenced in institutions such as Nalanda and the Mahavihara. The arrival of Islam continued growth with the establishment of libraries in religious and cultural institutions.
3. Only after the arrival and spread of the skills of printing and education did mass reading, slowly develop and assist in overcoming illiteracy. In the wake of these advances libraries developed from their earlier, somewhat elitist, roles into institutions of popular learning and culture assisted by such people as Andrew Carnegie's contributions in the UK and the US.
4. This development in America and Europe into institutions designed to meet the popular needs of ordinary working peoples speedily spread throughout the world to countries, many of which had already possessed proud heritages of libraries designed to support intellectual advance and learning, to provide yet another more popular layer of library institutions. Examples were the public and national libraries of countries like Ghona, Trinidad and Tobago, India, Malaysia, Singapore and Hong Kong.
5. Today there can be few countries that have not learned to appreciate the importance that libraries of all types perform in achieving objectives - whether they be those in governments and their departments at the notional level, to those in industrial or commercial organizations to those in institutions of learning or research and teaching .
6. It is therefore hardly surprising that for the general public the popular perception of a library is the local public library. it was conceived to supply The ordinary user with books, magazines, audio and video tapes and a variety of other materials. The objectives of which are to assist literacy, to develop and satisfy reading skills, to meet requirements for learning and self-education, for cultural and spiritual growth, for everyday information requirements from repairing a car to gardening and to support the democratic processes with information for political decision-making thus assisting to develop national harmony etc. with what that implies for world peace.
7. In developing countries of the world however the provision, numerically, of such libraries remains low. Funding for adequate and up-to-dote materials, in many cases, is scarce. This has had the result that local people have remained under privileged, information-poor and barred from provision for self-help which would enable them to progress.
8. In the modern world of technological development, which has effectively reduced the size of the planet and speeded communications, the realization has downed that information provides the previously under-appreciated element necessary for successful national development. Information, as indicated via the World Bank and the UNDP's Global Knowledge Partnership, is now understood to be the resource that will successfully encourage the ennoblement of the poorest and most remote peoples however lacking in education and literacy they may be. It has provided that glimmer of hope necessary to galvanize remote and poor societies into action. Proof from the GKP programmes and the activities of involved NGO's are many.

9. In this fast-developing scenario there lurks a danger that libraries will be overlooked in favor of the latest development-IT. This should not be so. Libraries [as already indicated] have a long and honorable tradition of information-provision from books, newspapers and magazines [long before IT appeared on the development horizon and the foundations that today they still provide and on which to build the technologically -generated or provided- information, must not be ignored. But, nevertheless the truth is that in many countries for too long they have been an under-recognized resource. To re-invent libraries today in the form of new buildings with IT facilities, monitors and computers and with Internet access would be to re-invent the wheel at a huge cost wasteful of the resources which, over the decades, have already been invested in traditional libraries. It would duplicate buildings and materials and would ignore the information-handling and information organizational skills of hundreds of thousands librarians world-wide who are successfully changing services, as librarians successfully have done through the ages, to effectively exploit the opportunities provided by ICT, new Management concepts and re-defined parent-institution objectives and increasingly complex information needs -whether of individuals, organizations or societies.

10. For example in schools libraries have been moved to be at the centre of new learning strategies and have adopted objectives concerned to inculcate information-handling skills and computeracy in pupils in addition to literacy and numeracy skills. In universities and centres of learning education is recognized as 'student-driven' with teachers now advisors and guides to students obtaining information they require, guided by librarians' expertise, from all sources that go to make the 'virtual library' of today. In industrial and commercial organizations, professional associations and research institutions information is recognized as the much previously over-looked resource. From all sources -monographs, journals, CD-ROMs, Internet etc information is obtained, analyzed, evaluated, repackaged and presented in an effectively useable form to the Enquirer. Knowledge Management recognises the value of releasing and exploiting information previously less accessible to the corporate body. Distance learning makes education available to all and librarians have risen to the challenge of responding to the learners needs wherever and however remote they may be. Public libraries, the information resource always available to everyone, recognize the multifarious roles they play each different to respond to each user's specific needs – and have come together with other local libraries and information services to create a seamless web of information network providers and in so doing serve as the first door for entry into a nations' information and library resources.

11. Universal Library Day is proposed to Unesco to provide a world-wide focus in all countries - to governments, to institutions of all types and most importantly to ordinary people everywhere – who are actual or prospective book or information users – on the importance of libraries and information as a central resource for a country's cultural, spiritual, economic, educational and environmental development. In 1994 in Jhontien Thailand at the World Educational Conference the then Director-General of Unesco, pointed out that it was not oil, nor gas nor agricultural products that were a country's greatest resources. Its most significant resource, he argued, are its peoples, however individuals lacking information and education are hindered from providing their full contributions. Informed people are the resource that the D-G envisaged. Informed people are informed from their libraries and the information services that they provide, thus they are enabled to make their fullest contribution to their nation's development. In this and other ways information from libraries not only contribute to harmony within a national but also make contributions however small, to world peace,. Universal Library Day is intended to communicate this uplifting message to the world and its peoples.

Annex II

LFLA/Glasgow Conference

Mrs. Wathmanel Seneviratne , Senior Assistant Librarian in the University of Colombo is selected to represent SLLA in the IFLA/Glassgow Conference 2002. She is granted a full visitorship by the British Council. Sponsorships came through the British Council/SLLA partnership programme.

**Criteria
For the Award of
Fellowship
of the Sri Lanka Library Association
by
Professional Achievement**

Introduction

Fellowship is the highest professional qualification awarded by the Sri Lanka library Association, it signifies that a member has developed the potential identified for the award of Associateship and has applied an increasing level of professionalism both through personal professional practices and through contributions made to the profession at large.

In the librarianship and information management profession knowledge and skill require up-dating . the Sri Lanka Library Association, through its Code of Professional Conduct and Ethics, requires all members to keep up-to date with developments in those branches of professional practice in which qualifications and experience entitle them to engage.

These criteria are intended to guide the candidate in the manner in which to prove that s/he has obtained sufficient professional experience and maturity and consequent seniority, since obtaining the Associateship through professional achievements. These might be in the workplace, through publishing, through Continuing Professional Development (CPD) opportunities, through work for the SLLA or by contributing in other ways to the development of the library and information services profession both nationally and internationally.

2. Assessment- general basis:

Assessment will be on the basis of the specific criteria outlined later in this document. The following general criteria will be applied:

- (a) evidence of considerable professional advancement and achievement since becoming an Associate;
- (b) evidence of proven abilities to carry out demanding tasks and handle complex professional issues;
- (c) contributions to the enhancement of the whole or part of the profession both nationally and internationally.

3. Documentation of abilities;

Candidates are required to demonstrate that they have built on the potential identified to justify the award of Associateship, through developing the ability to carry out complex professional tasks and by making a contribution to the development of the profession. Three are suggested. They are not exclusive. They are provided as examples and for guidance.

The candidate will be expected in her/his application to demonstrate achievements in one, or more, of these areas either in the national or in an international context:

- (a) professional experiences leading to personal professional development;
- (b) professional commitment;
- (c) professional innovation

Which area or areas, are selected should be clearly stated.

Boundaries to these areas candidates may interpret liberally. If in doubt advice should be sought from the chair of the board of Fellowship.

- 'professional experiences' hereinafter defined as follows; 'Professional' –"belonging to, connected with, a profession". 'profession' – "declaration, avowal". 'Experience' – "actual observation of, or practical acquaintance with facts or events; knowledge resulting from this". 'innovation' hereinafter defined as : "the introduction of new or unusual changes or developments".

4. Standards:

In making application for the award of Fellowship it must always be borne in mind that the S.L.L.A is committed to the maintenance, and improvement, of the standards of members' professional practices.

Members should understand that the Board's criteria are defined in terms of the enhancement of the intellectual and professional skills of the candidate evidenced since admission to Associateship and the contribution made to the development of the profession

It must be understood that Fellowship will not be awarded on the basis of Members' day-to-day work [that is already recognised in the form of employers' payments]. It is awarded for personal contributions to the profession above and beyond this.

Further guidance on Criteria appear at the end of this document.

5. General Regulations for admission to Fellowship:

5.1 Primary forms of evidence:

1. Completed application form.
2. Written Statement justifying in one, or more, of the stated areas the candidates own opinion whys/he should be considered for Fellowship.
The Statement should not exceed 1000 words
3. Appropriate evidence. This can be in the form of published monographs, journal articles, videos, soft-ware etc.
4. Thesis or dissertation which has already been used to obtain an academic qualification elsewhere. However note that the Board will judge, not on its academic content but, on its contribution to the candidate's professional achievements and advancement.
5. Reports of research or investigations (which should be demonstrably of some considerable benefit).
6. Descriptions of innovations or activities (for which no literature is extant) which will be the basis for an investigation by the Board.

5.2 Membership

All candidates for Fellowship must be in current membership of the Association.

5.3 Professional Status:

Candidates cannot normally submit applications for Fellowship until they have completed period of not less than 5 years as a registered Associate of the Sri Lanka Library Association.

5.4 Professional Practice:

Candidates must provide documentary evidence of at least 5 years of professional practice since achieving Associateship

5.5 Presentation:

- (a) One copy of each publication or other evidence submitted must be provided;
- (b) All submissions should be accompanied by the supporting Statement, (of not more than 1000 words), setting out the grounds on which, and the areas in which, the candidate believes Fellowship should be awarded;

- (c) Names of two chartered/professional members of the SLLA must be submitted with the application who are prepared, on request, to provide support to the application ;
- (d) A Personal Profile with supporting documents must be provided.

1.6 **Assessment – organisation :**

Submissions will be assessed by the Fellowship Board appointed by SLLA Council.

The Board will determine an appropriate method for the assessment of the submission, which may include one or more of the following :

- (a) reference of submitted work to expert referees,
- (b) professional interview of the candidate,
- (c) visits to inspect buildings or services.

2. **Criteria**

Post-Associateship

In considering Fellowship applications the Board will expect the candidate to prove to the Board's satisfaction that s/he has undertaken rigorous personal assessments of personal professional developments in the 5 years following the award of Associateship.

The following examples are intended only for the candidate's guidance.

Area (a)

Contribution of professional experiences to professional development.

The candidate must prove to the Board's satisfaction the contribution that professional work in libraries and information management has provided to their career development.

Examples :

- (a) brief description of CPD events attended [eg courses and seminars and conferences]. Concentration to be on assessment of the benefits accruing from participation;
- (b) planned trading, [ie for the preparation of teaching notes, or seminar papers]. Concentration to be on assessment of the resulting practical advantages;
- (c) research or major investigations resulting reports;
- (d) introduction of new services or routines and assessment of success and lessons learned;
- (e) demonstrable improvements in standards of services to users;
- (f) planning of new building

Field (b)

Professional commitment

The Board will expect the candidate to assess the benefits to his/her professional career development as the result of involvement in, and commitment to, the profession nationally or internationally.

Examples:

- (a) lecturing on SLLA educational programmes;
- (b) preparation of papers for SLLA committees;
- (c) serving on SLLA Council or sub-organisations- but concentrating on assessments of the resulting contributions to the profession's advancement ;
- (d) similar work in international organisations;
- (e) work in other, but related, professional areas that can be demonstrated to have benefited the profession.

Area (c)
Professional Innovation.

In this area the Board will expect the candidate to undertake his/her personal assessment of successes in the introduction of professional innovative practices or services either in the workplace or in the profession generally or elsewhere.

Examples:

- (a) changes in services to users or in the management of LIS that are innovative in nature and of some considerable significance to the service and its users or the profession generally;
- (b) the introduction of CIT information technology;
- (c) new management strategies.

Note :

It must be emphasized that the categorization into the three areas mentioned above and the accompanying examples are provided only to assist and guide the applicant. They are not intended to foreclose other fields nor to exclude other activities that, in the opinion of the candidate, have assisted towards major professional developments since the award of the Associateship.

17 September and amended 19th 1997. Amended 9 January and 26 April 2001. Reworked [in light of legal comments] 14 march 2002.

Annex IV

International Policy

Mission

The Sri Lanka Library Association recognises:

- that in the context of increasing international legislation, standards and networks members of the SLLA should be enabled to work with colleagues throughout the world for their mutual benefit:
- that library and information services are of fundamental and equal importance in all countries of the world;
- the need to bridge the gap between the information rich and the information poor throughout the world;
- the importance of enabling, particularly through appropriated education and training, information professionals world wide to deliver high quality services to users;
- the right of every citizen of the world to access information, and the importance of freely available information in promoting international understanding and contributing to world peace.

Aims

- Within this framework five broad policy areas have been identified, which give practical expression to these beliefs.
- 3. To ensure that the views and aspirations of Sri Lankan information professionals are properly represented in international organizations, both those within the field of libraries and information services [LIS] and those with a wider remit.
- 4. To encourage the dissemination at an international level of professional practices and research originating in Sri Lanka and to explore opportunities, often working with partners, for international cooperation arising from it as well as encouraging the dissemination at national level of information on internationally-generated research, services and practices.
- 5. To provide opportunities for SLLA members to enrich their own professional lives through contacts with overseas colleagues, and to help them and the organisations in which they are employed, to benefit fully from international networks and services and the products of the global market place.
- 6. To facilitate the assimilation of the expertise and experiences of colleagues with overseas experiences within the Lankan profession.

To encourage the Sri Lankan government to recognise the value of library and information skills and activities in conducting its foreign and development policies as well as the assistance to it the SLLA and its members can provide.

Annex v

SLLA Representation in Boards/Committees

- NLDSB Board of Directors
- NILIS Board of Management
- CPCLSB Board of Management
- Asia Pacific Information Network in Social Sciences [APINESS] [NLDSB]
- Committee to study Government Librarian's Service Minute [NLDSB]
- Committee to Study and prepare a National Policy on loss of Library books[NLDSB]
- Amendments to Departmental Library Standards [NLDSB]
- OPA Forum and Executive Committee
- Committee to study Public Library By Laws -(NLDSB)

TEACHING FACULTY 2001/2002

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Ms. Fernando, H.N.J.	Deputy Director	National Library & Documentation Services Board
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Mr. Gunaratne Banda, H.M.	Director Information	National Institute of Education
Mr. Gnanasekera, M.K.C.	Managing Director	GC Associates, ICT Book Shop
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Mr. Perera, Harrison	Asst. Director	British Council
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| 3 | Abeywardena, M.I. | 53 | Dissanayake, D.K. | 103 | Jayawardena, C.N. |
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Others	-	269
Total	-	394

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programmes and events a success:**

National Library and Documentation Services Board (NLDSB)
National Science Foundation (NSF)
The British Council
American Information Resource Center (AIRC)
The Asia Foundation
University of Colombo
Girls High School, Kandy
Vidyaloka Vidyalaya, Galle
The Centre for Organization of Professional Association (OPA)
International Federation of Library Associations (IFLA)
Central Provincial Library Services Board (CPLSB)
National Commission for UNESCO in Sri Lanka

**We wish to place on record the cooperation extended
by the following SLLA Staff**

Mrs. Shanthi De Alwis
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Mrs. Kaushalee Morawaka
Mrs. J.S.P de Silva
Mr. K.U.R Perera
Mr. S Wijeratne