



60 YEARS +

The story of sailing into the next decade with confidence during the Global pandemic of Covid-19...

Sri Lanka Library Association

Annual Report and Auditors' Report 2020/2021

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Sri Lanka Library Association

Annual Report & Auditor's Report

2020/2021

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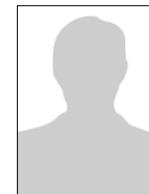
Council 2020/2021



L to R: Dr. Ruwan Gamage (President), Dr. (Ms) N.D. Wijayasundara (Immediate Past President), Dr. R.D. Ananda Tissa (President – Elect), Dr. (Ms) K.R.N. Harshani (General Secretary), Mr. Anton Nallathamby (Vice President), Ms. Varuni Gangabadaarachchi (Treasurer, Convenor - Public Libraries from 10 April 2021), Dr. (Ms.) Champa N.K. Alahakoon (Education Officer), Ms. Priyadarshani Hemakumara (Assistant General Secretary)



L to R: Ms. Priyani Balasooriya (Assistant Education Officer), Dr. S.K. Illangarathna (Information and Public Relations Officer), Ms. T. Sritharan (Publication Officer), Ms. Shivanthi Weerasinghe (Nominated Member), Mr. Lal Pannila (Nominated member), Mr. Dhammika Weerakoon (Public Libraries Up to 10 April 2021), Mr. M.N. Ravikumar (Academic Libraries, , IT Committee From 10 April 2021), Ms. R.C. Kusumanjali (School Libraries)



L to R: Ms. Givon Yanika Nandasena (Government Libraries), Ms. R.A. Herath (Special Libraries), Mr. Wijaya Premadarshana (National Library & Provincial Libraries), Dr. W. M.T.D. Ranasinghe (LIS Research), Mr. S. Santharooban (COMAISP), Mr. Dhammika Rathnayake (IT - Up to 10 April 2021)

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President's Message

It is my great pleasure to present the 61st Annual Report and Auditors' Report of the Sri Lanka Library Association for the year 2020/2021.

The year in review saw prioritizing several key activities as per the SLLA Strategic plan 2016-2022. These were KA 1 - Organizational Excellence, KA 2 - Improving access to information and facilitate knowledge creation, KA 5 - Improving Education Programs, KA 6 - Membership Development, and KA 7 - Providing opportunities for and promoting career development of members.

The year in review also saw the finalizing of the important and critical documentation such as the Revision of Rules and Regulations, SLLA Operations Manual, and the Depreciation Policy etc. (KA 1). More information was added to the Web site, including the SLLA publications and the Annual Reports from 1986. Updated member contact details and improved online communication with the membership (KA 2). The National Competency Standards for Library and Information Science and the Curriculum of Library and Information Science on par with the National Vocational Qualifications (NVQ) were prepared by the Tertiary and Vocational Education Commission with active contribution of the SLLA. The education program was streamlined to suit the online environment (KA 5).

One of the major objectives under KA 6 and KA 7 was to strengthen the member base. Also, we educated membership regarding the benefits of upgrading career as Chartered Librarians that will enable them to peruse higher studies. These objectives were fairly achieved, with a record number of members who had not renewed membership over a long period of time renewing the registration. Due to the membership drive, total number of active members increased to 537, and number of Chartered members to 329. We received 47 applications for Associateship and 07 for Fellowship. Five fellowships were awarded bringing the total number of fellowships conferred by the Association to 53.

The 2020/2021 administration and financial year was completely immersed in the Covid-19 global pandemic crisis. Understandably, it vastly affected the regular operations. Except for limited periods, the SLLA office was mostly closed throughout the year. The staff worked from home, while members and students got used to communicate via online mediums. Libraries were closed most of the time, so that the office bearers, groups, committees, and all members participated in activities using their personal communication channels. All the meetings, except the inaugural Council meeting were held in online mode. The Associateship applications could not be processed because the current situation prevented us from conducting interviews. The situation also prevented us from running physical workshops, student training, etc., although alternative methods were used to overcome the difficulties.

However, we are proud to report that the SLLA could effectively operate its functions in most departments in a successful manner. The Covid-19 pandemic drastically changed the way we live. The rare occurrence of preventing physical access to libraries happened, teaching us new lessons on maintaining services in a disaster. 'Online' emerged as the norm of service platforms. even for those who overlooked it before.

Amidst these global and local turbulences, the Sri Lanka Library Association is nevertheless ready to steer the library profession in the country to the finest destination. While we strive hard to warrant the practice of professionalism and integrity within this respectful profession, we are also determined to ensure our professionals are proficient and qualified in their careers. On that note, I would like to congratulate the incoming President with best wishes for a fruitful year ahead.

A handwritten signature in black ink, consisting of a horizontal line with a small vertical stroke and a curved flourish extending to the right.

Dr. Ruwan Gamage

President – Sri Lanka Library Association (2020/2021)

General Secretary's Report

It is with great pleasure that I present this 61st Annual Report of the Sri Lanka Library Association, covering the activities of the SLLA for 2020/2021. With a profound sense of gratitude, I would like to thank the SLLA members for their confidence in me and giving the responsibilities of the General Secretary. It is a true honor and a privilege to take over the duties as General Secretary at Sri Lanka Library Association 2020/2021. I am pleased to share the Annual Report 2020/2021 with the following key highlights.

For over 61 years, the Sri Lanka Library Association (SLLA) has remained a unique organization that is first and always about the membership, their objectives and interests. This year one of the main challenges is of course the Covid-19 pandemic, which has taken a terrible toll on life in Sri Lanka and throughout the world. Ongoing social distancing restrictions have meant that we have been forced to hold our AGM, along with the NACLIS Conference and indeed most of our other events this calendar year, via online platforms. The Council of 2020/2021 started its activities on 03rd October, 2020 on which date it held the first Council meeting in the sacred city of Anuradhapura. It has been a big year for the SLLA, not only with a number of significant activities reaching milestones during the reporting period, but also in responding to the effects of the COVID-19 pandemic which have impacted on individuals and organizations globally. Despite the unexpected challenges of 2020, the SLLA managed to complete most of its 2020/ 2021 activities and take on additional programs. to help members through the challenges of COVID.

I appreciate this is far from ideal, but we have attempted as best we can to continue our engagement with members throughout this challenging time, and hope that those who experience the online platform have realized the potential of it to network us in a novel way. Significant progress has been made towards revision of SLLA Rules. Another highlight of 2020/2021 has been the progress made towards finalizing bylaws of Diploma/Higher Diploma in Library & Information Science (DLIS and HDIPLIS). We also completed the Operations Manual of Office Procedures, and the Depreciation Policy for SLLA. Continuing streamlining the best practices recommended at the previous year's systems. audit was another priority.

There were many noteworthy achievements accomplished - establishing social media channels on YouTube and Facebook. We continued to publish the SLLA Newsletter on the Website in three mediums. (Sinhala, Tamil and English). This remains an important vehicle for communicating our activities, reaching a growing audience of association members. The SLLA website continues to be the main source of information to members and the Council and the SLLA staff has worked diligently behind the scenes in keeping the site up to date.

The Conveners of Committees and Groups provided a number of webinars/workshop events throughout the year aimed at LIS professionals, Council members and students. As virtual interactions have become the new normal, both training and engagement programs were redesigned and delivered via online platforms, allowing members to participate from any location.

I will be failing in my duties if I do not acknowledge the outstanding support extended by the President, Immediate Past President, the President Elect, and the Vice President. I would like to put on record my

appreciation of the immense support received by all Members of the Council and Executive Committee Members and their leadership and guidance without which many of our efforts would not have been successful.

I also want to highlight the contributions of the membership, students, lecturers, volunteers, partners and other organizations for their selfless dedication and commitment to SLLA's mission. Once again, congratulations and thank you to all the team – especially the SLLA office staff for their hard work and continuous support and commitment given to me throughout the period.

I also wish to congratulate all the members of past Councils who gave their immense contribution to the association while conveying greetings to the incoming Council.

Thank you for your support and collaboration!!!

Respectfully,



Dr.(Ms) K R N Harshani

General Secretary

Sri Lanka Library Association (2020/2021)

Treasurer's Report

I am happy to present the Treasurer's Report for the period under review, which depicts income and expenditure during the period from 01st of April 2020 to 31st of March 2021.

Carter de Costa & Co. Chartered Accountants continued to serve as the SLLA's Auditors for the year 2020/2021. The statement of the Auditors has been attached as Annexure VII.

The total income for the financial year 2020/21 was Rs.11,513,236. This is a 23.2% decrease (Rs.3,485,739) in income compared to the Rs.14,998,975 income of the previous year. This is mainly due to the global pandemic that continued with added severity. The country was locked down for lengthy periods of time. Due to this reason, all financial activities were slowed down to a greater extent.

There is an increase of Rs. 478,940 in membership subscriptions which is a 124% improvement with the previous year. However, Registration fee income has come down from Rs. 222,500 to Rs.129,500 which is a 42% drop. The SLLA extended the registration period beyond 31st of March.

Further, course fee and examination fee income have decreased by Rs. 2,777,975 reporting a 31.8% drop compared to the previous year. This is mainly due to the delay in starting the DLIS course. Generally, we receive the course fee in the months of February and March every year.

In-addition, there is a 17.8% (Rs.961,021) reduction in other income which includes interest income from fixed and savings deposits. There is a decrease by 20% solely on interest from FD and savings account amounting to Rs.1,024,989. This is mainly due to the reduction of interest rates in the market.

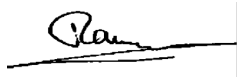
The total expenses for the financial year have a minor decrease of 2.6% (Rs.224,806) compared to prior year expenses. Direct expenses have decreased by 18.6% in the current financial year mainly due to the reduction in lecture fees and hall fees, as the lectures and examinations were conducted in online mode, combining student groups from all centers.

The administration expenses, salaries, and subscription to other institutes increased by 7.7%, 41.2% and 161% respectively. However, there is a reduction in printing and stationery cost from Rs. 976,341 to Rs. 452,776 compared to the last year. The salaries of the office staff were increased by Rs. 3000 per month per person which resulted in an increase of cost for salaries by Rs.20,700/= per month including EPF and ETF.

The net surplus for the year after tax was Rs 2,670,142 compared with Rs 5,514,521 for last year - a decrease by 51.5%. The surplus includes the interest income of Rs 3,987,573. Therefore, the interest income is taken out, there is a deficit of Rs 1,317,431 from operations. Last year the surplus from the operations was Rs 501,959.

One of the priority areas of this year's financial activities is to implement several recommendations of the systems audit carried out during the past year. Accordingly, an accounting package (QuickBooks) was purchased. Recruiting a person with experience on the package is still pending due to the closure of the office during the pandemic. It was decided not to accept cash payments and money orders by the SLLA office to streamline and to secure the handling of money. All payments by members and students now need to be made to the bank account, and the receipt should be sent along with the deposit voucher. The deposit voucher (earlier called the pay-in-slip) was updated to have necessary contact details of the payee. A copy of the voucher was uploaded to the Web site for easy downloading. Electronic transactions using the Sri Lanka Inter-bank Payment System (SLIPS) was enabled to reduce the number of cheques issued.

In essence, the Covid-19 pandemic has caused a delay of transactions, thus showing a deficit during the period of review. However, the post audit accounts show that the transactions still flow, which will make the overall effect bright and sunny. In addition, the measures taken during the period will further ensure the financial discipline of SLLA.



Varuni Gangabadaarachchi

Treasurer

Sri Lanka Library Association (2020/2021)

1.0 Council, Professional Groups and Executive Committee - 2020/2021

The SLLA Council is comprised of the office bearers, two nominated members and the convenors of Committees and Professional Groups. The Executive Committee (Exco) is comprised of the office bearers and two nominated members.

1.1 Office Bearers 2020/2021

President	Dr. Ruwan Gamage
Immediate Past President	Dr. (Ms) N D Wijayasundara
President Elect	Dr. R D Ananda Tissa
General Secretary	Dr. (Ms) K R N Harshani
Vice President	Mr. Anton Nallathamby
Treasurer	Ms. Varuni Gangabadaarachchi
Education Officer	Dr. (Ms) Champa N K Alahakoon
Assistant General Secretary	Ms. Priyadarshani Hemakumara
Assistant Education Officer	Ms. Priyani Balasooriya
Information & Public Relations Officer	Dr. S K Illangarathne
Publication Officer	Ms. T Sritharan

1.2 Nominated Members to the Council

Nominated Member	Ms. Shivanthi Weerasinghe
Nominated Member	Mr. U A Lal Pannila

1.3 Executive Committee

In addition to the office bearers, the following nominated members were appointed to the Exco.

Nominated Member	Ms. Sunethra Perera
Nominated Member	Ms. K A D R Sepalika

1.4 Convenors of Professional Groups and Committees

Committee/Group	Convenor	Period (only when the full duration was not covered)
Public Libraries	Mr. Dammika Weerakoon	Up to 10th April 2021
	Ms. Varuni Gangabadaarachchi	From 10th April 2021
Academic Libraries	Mr. M N Ravikumar	
School Libraries	Ms. R C Kusumanjali	
Government Libraries	Ms. Givon Yanika Nandasena	

Special Libraries	Ms. Ranjinie Aluthge Herath	
National Library & Provincial Libraries	Mr. Wijaya Premadarshana	
LIS Research Committee	Dr. W M T D Ranasingha	
COMAISP	Mr. S Santharooban	
IT Committee	Mr. Dammika Rathnayake	Up to 10th April 2021
	Mr. M N Ravikumar	From 10th April 2021

1.5 Council/Ex-Co Meetings

For the year 2020/2021 both the Council and the Executive Committee of the SLLA had nine regular meetings. Except the inaugural Council meeting, which was ceremonially held in Anuradhapura, all other meetings were conducted online as Zoom meetings. The Council also conducted two Special (Online) Council Meetings.

2.0 SLLA Membership

SLLA members are of two main categories: Corporate and Non-Corporate. Corporate Members - which include Associate and Fellow members - have the full membership rights including voting power.

Non-corporate members do not have voting power. They can upgrade membership to corporate members after having adequate experience in the profession.

The total active membership of the SLLA is 537. SLLA introduced a membership drive on occasion of the 60th Anniversary. Also, due to the lockdown and travel restrictions which the country experienced during the period, the SLLA had to introduce flexible methods for membership registration such as extending the payment period for renewal, introducing direct payment to banks (offline and online), applying for new and corporate memberships through online mode etc. Due to these measures, many past members who had not updated membership for a long time had renewed their membership. In addition, obtaining new memberships and applying for corporate memberships were also high.

2.1 Current membership by type of membership

2.1.1 Non-Corporate Membership

The current total non-corporate membership is 184.

2.1.2 Associate Membership

SLLA received 47 applications for Associateship. It is essential to conduct an interview to verify credentials of applicants before awarding the esteemed state of corporate membership. This is more so as the

corporate membership is considered as a standard professional qualification by Universities in Sri Lanka, which is included in entry criteria for some postgraduate qualifications in Library and Information Science.

Therefore, the Council 2020/2021 proposed to conduct an interview for awarding of Associate memberships as soon as the meeting restrictions are lifted. Thus, new Associate members will not be announced at the AGM this year.

2.1.3 Fellowship by Achievement

Fellowship by Achievement has been awarded to 05 Corporate members of the Association during the year 2020/2021. This brings the total number of Fellow members of SLLA to 53.

2.1.4 Chartered Membership

Associates and Fellows get Chartered Librarianship for a given year if their membership is active. There are 329 members in the current (2021) Chartered Member list.

2.1.5 Life Membership

Long standing SLLA members can apply for the life membership of SLLA. Life Membership was newly awarded to 05 members for the year 2020/2021. This brings the total life members to 228.

2.2 Awards for Members

2.2.1 Vijita de Silva Research (VSR) Award

The Vijita de Silva Research Award for 2021 was awarded to Mr. M.N. Ravikumar and Dr. (Ms) Champa N K Alahakoon for the project titled 'Releasing DIPLIS exam results through online Web portal'.

Details of the awarding process can be found in section 5.13.

3. SLLA Education Program

SLLA celebrates 60 years of LIS education this year. The Council planned to conduct the Certificate Awarding Ceremony commemorating the diamond jubilee, but it was postponed due to the pandemic situation.

Diploma in Library and Information Science (DLIS) and the Higher Diploma in Library and Information Science (HDIPLIS) are the main professional education programs. conducted by the SLLA. Courses were renamed last year from Level I, Level II and Level III of the Diploma in Library and Information Science (DIPLIS) to DLIS, HDIPLIS Part I and HDIPLIS Part II respectively. Read the article on renaming SLLA Courses in 2020, in the SLLA Newsletter (Vol 37, No.2 - Oct-Dec 2020, p3). New education rules were prepared to suit the changes. These are now called DLIS and HDIPLIS by-laws. Also, major decisions were taken on the formats and issuing procedures of Certificates and Transcripts (detailed results).

It should be noted that the education programs. continued successfully during the year among the enormous challenges of the Covid pandemic situation that persisted throughout the year. The crisis brought about many innovations to the program as described in Section 5.1.

The DLIS and HDIPLIS courses are conducted in two mediums. (Sinhala and Tamil) in six regional centers throughout the country in the following manner.

Colombo (Sinhala & Tamil – All 3 levels, Kandy (Sinhala – Only DLIS and HDIPLIS I), Galle (Sinhala – Only DLIS and HDIPLIS I), Badulla (Sinhala– All 3 levels), Jaffna and Batticaloa (Tamil – all 3 levels).

In addition, the Distance Education program (postal) is held for Sinhala medium for which students who cannot attend regular lectures are enrolled. Course materials are posted on a regular basis.

The list of Center Coordinators and the distance program Coordinator have been given below.

Badulla	- Mr. T. G. Padmasiri
Batticaloa	- Mr. M. N. Ravikumar
Colombo	- Mr. J.P.C. Wedasinghe
Galle	- Ms. H.K. Pathma
Jaffna	- Mr. R. Kupeshan
Kandy	- Ms. H.M.P.K. Herath
<i>Distance Course</i>	- Mr. Sugath Gunathilake

Brief descriptions on each course follow.

3.1 Diploma in Library & Information Science (DLIS) 2020/2021

Revision seminar for DLIS (2021) was conducted via Zoom. There were two sessions in Sinhala and Tamil. More than 208 students took part in the seminar. The Examination of the DLIS was held on 20th and 21st of March 2021 as an open book examination, administered online.

Total Registration for DLIS – 2020/2021

Centre	Sinhala Medium	Tamil Medium	English Medium	Total
Colombo	33	09	-	42
Kandy	39	-	-	39
Galle	25	-	-	25
Badulla	31	-	-	31
Batticaloa	-	43	-	43
Jaffna	-	34	-	34
<i>Distance Course</i>	91	-	-	91
Total	219	86	-	305

This year the study tour for the DLIS students could not be arranged due to the safety guidelines provided by the Ministry of Health. Also, it was not possible to conduct the physical library training too. However, a virtual library tour was arranged in the form of a 2-day workshop. University of Colombo Library conducted lessons on 10th and 11th of June 2021 for Sinhala medium students. Ms. Anuja Silva, Ms. A. Sivasanthiran, Ms. S.S. Johoran, Dr. Chiranthi Wijesundara, Ms. P.K.S. Manatunga, Ms. HISM Adhikari, Ms. Sakeena Alikhan, Mr. N.M. Karannagoda, Ms. T. Sritharan, and Ms. Gayani Perera were the resource persons. Over hundred students attended. On the same days, a workshop was held for Tamil Medium students with the contribution of Mr. M. N. Ravikumar, Mr. S. Santharooban, Mr. B. Prashanthan, and Ms. G. Navirathan. Fifty students took part in the program. The training covered all functions libraries are usually providing. The DLIS students submitted their training reports online, which were then evaluated.

The registration for 2021/2022 batch is in progress.

Diploma in Library & Information Science (DLIS) 2021/2022

- Registration of students up to 20th August 2021

Centre	Sinhala Medium	Tamil Medium	English Medium	Total
Colombo	21	22	-	43
Kandy	15	-	-	15
Galle	15	-	-	15
Badulla	04	-	-	04
Batticaloa	-	56	-	56
Jaffna	-	41	-	41
<i>Distance Course</i>	22	-	-	22
Total	77	119	-	196

3.2 Higher Diploma in Library and Information Science (HDIPLIS)

The program has two parts. Each part runs for approximately one year.

3.2.1 HDIPLIS Part I - (2019/2020)

Revision Seminar for HDIPLIS Part I was conducted on 30th and 31st January 2021 via ZOOM for Sinhala and Tamil mediums. More than 95 students participated. The Examination of the HDIPLIS I was held on 06th, 07th and 13th of February 2021 as an open book examination.

Total Registration for HDIPLIS (Part I) – 2019/2020

Centre	Sinhala Medium	Tamil Medium	English Medium	Total
Colombo	24	10	-	34
Kandy	15	-	-	15
Galle	08	-	-	08
Badulla	09	-	-	09
Batticaloa	-	-	-	-
Jaffna	-	07	-	07
Distance Course	30	-	-	30
Total	86	17	-	103

3.2.2 HDIPLIS Part II - (2019/2020)

Revision Seminar for HDIPLIS Part II was conducted on 20th and 21st February 2021 via ZOOM in Sinhala and Tamil mediums. Fifty-six (56) students participated. The Examination of the HDIPLIS II was held on 06th and 07th of March 2021 as an open book examination.

Total Registration for HDIPLIS (Part II) – 2019/2020

Centre	Sinhala Medium	Tamil Medium	English Medium	Total
Colombo	10	-	0	10
Badulla	11	-	0	11
Batticaloa	-	11	0	11
Jaffna	-	10	0	10
Distance Course	42		0	42
Total	63	21	0	84

3.3 Examination Results of the Year – 2021

Examination	No. of Candidates		No. Passed	
	Sinhala	Tamil	Sinhala	Tamil
DLIS 2020/2021	187	111	161	92
HDIPLIS (I) 2019/2020	98	23	84	20
HDIPLIS (II) 2019/2020	79	18	65	15

3.4 Scholarships and Awards for the Academic Year 2019/2020 and 2020/2021

Diploma in Library and Information Science (DLIS) 2019/2020

S.C. Blok Memorial Scholarships

Sinhala Medium - Ms. K.R.M.S. Dhananji Bandara

English Medium - Course not conducted

Tamil Medium - Ms. V. Suganiya

Higher Diploma in Library and Information Science - Part I (HDIPLIS I) – 2019/2020

S.C. Blok Memorial Scholarships

Sinhala Medium – Ms. K.H.M.S. Pushpakumari

English Medium - Course not conducted

Tamil Medium - Not awarded

Higher Diploma in Library and Information Science - Part II (HDIPLIS II) – 2019/2020

Gold Medal for Best Achievement at HDIPLIS II – 2019/2020 (Final Examination)

Ms. K. Kirushnapriya (Jaffna Center)

Srikanthaluxmy Arulanantham Memorial Award for overall Best Performance- 2019/2020

Sinhala Medium - Not awarded

Tamil Medium - Ms. K. Kirushnapriya (Jaffna Center)

3.5 Course on Library Automation (COLA)

In addition to the Diploma/Higher Diploma program, one of the esteemed courses conducted by the SLLA is the Course on Library Automation (COLA). The aim of this course is to enhance the skills of Librarians in utilizing information technologies for dissemination and retrieval of information.

After a three-year gap, the SLLA was able to start the COLA course in this year with a revised syllabus, which has given more emphasis on contemporary library automation software and web designing.

This course was started on 15th February 2020 with 21 students. Initially, the classes were held at the SLLA auditorium. Thereafter, it was also turned into the online mode.

COLA Examination Results of the Year – 2021

Examination	No. of Candidates	No. of Successful Candidates
COLA 2020/2021	21	15

3.6 Exam Board

An Exam Board (EB) was appointed by the Council with the goal to support the Education Committee in ensuring that the exams. are just and fair, and non-discriminative to any student. The EB covers the functions relating to the Diploma in Library and Information Science (DLIS) and the Higher Diploma in Library and Information Science (HDIPLIS). Its main objectives were...

- to review and analyze the way the exams. are conducted.
- to decide and agree on the results.
- to ensure and verify that the standards set are valid, reliable, and aligned with best practices.

The EB had 3 meetings during the year under the chairmanship of the Education Officer Dr. (Ms) Champa N.K. Alahakoon and membership of Ms. Shivanthi Weerasinghe, Ms. Pushpamala Perera, Ms. Priyani Balasooriya, and Dr. Ruwan Gamage.

4. Collaborations with other Institutions and Organizations

SLLA works in partnership with other institutions for the betterment of the profession. This included representation in the Board of Management of the National Library Documentation and Services Board (NLDSB), and the National Institute of Library and Information Science (NILIS), University of Colombo. SLLA President represents the Association in the Executive Council of the Organization of Professional Associations (OPA).

4.1 Organization of Professional Associations (OPA)

The SLLA is a founding member of the Organization of Professional Associations (OPA) of Sri Lanka, which was established in 1975. The President, in addition to participation in Executive Council meetings, actively participated in the OPA Standing Committee on Education. Dr. (Mrs) Nayana Wijesundara, Mr. Anton D. Nallathamby, and Ms. Kamalika Pieris represented the SLLA in OPA. Dr. R.C.G. Gamage was the nominee for the OPA Executive Council. The representatives for 2021/2022 are yet to be nominated. In addition, the SLLA got the opportunity for nominating a Vice President for OPA for the 2021/2022 period. It is a position that is awarded on rotation basis for each member association. The Council recommended Mr. Anton D. Nallathamby for the post of Vice President of OPA for 2021/2022.

4.2 National Science Foundation of Sri Lanka

In addition, SLLA participated in events organized by the National Science Foundation (NSF). One of the major collaborations with the NSF is the acceptance of publishing the Sri Lanka Library Review; the journal of the association in the Sri Lanka Journals Online (SLJOL.info) platform.

4.3 Provincial Library Services Boards

The Provincial Library Services Boards did not conduct meetings or did not invite SLLA to participate in meetings during the period concerned.

4.4 The Tertiary and Vocational Education Commission (TVEC)

As a response to our application for awarding NVQ for the SLLA Diploma/Higher Diploma programs, the TVEC officials visited the SLLA on 22.09.2020 and provided instructions. Further to this, on request of the SLLA, TVEC initiated a program to prepare the National Competency Standards for Library and Information Science Education in Sri Lanka. SLLA President contributed to this project in which the curricula for Library and Information Science at National Vocational Qualification (NVQ) levels 5 and 6 were prepared. Eleven (11) meetings were conducted by the officials of the University of Vocational Technology in this regard. Several other library professionals also participated in this activity. The next step would be to validate the competency standards and the curriculum by the TVEC and approve.

4.5 International Collaboration

SLLA collaborated in the activities of the International Federation of Library Associations and Institutions (IFLA) and actively participated in the election of new office bearers. Following IFLA instructions, SLLA requested the National Intellectual Property Office in Sri Lanka to Communicate the Voice of Libraries in Sri Lanka at the WIPO's Standing Committee on Copyright and Related Rights held on 16th-20th November 2020.

On 06.09.2021, the President - SLLA participated and delivered a speech as the Guest of Honor at the Library Day celebrations organized by the National Library of Nepal, held online. All SAARC countries were representing in this event. The SLLA acknowledges the veteran SLLA member Ms. Nalini Wijenayake for coordinating this invitation.

The National Conference of Library and Information Science (NACLIS) 2021 was an occasion to further build partnerships with the international community, with Dr. Krystyna K. Matusiak, Immediate Past Chair of the IFLA Library Theory and Research Standing Committee participating as the keynote speaker. Several overseas presentations were also available within the program.

5.0 Reports of Regular Committees & Professional Groups

The President - SLLA presented a concept paper at the Second Council Meeting for restructuring Regular Committees and Professional Groups. The objective was to reorganize committees and groups within the framework of SLLA rules, to maintain a clear and transparent reporting structure. All Groups, Committees, and Sub-committees are finally responsible to the Council according to the proposed method. The groups, committees and sub committees have been arranged approximately according to the new structure (see Annexure II).

5.1 Education Committee

Under the leadership of the Education Officer Dr. (Ms) Champa N.K. Alahakoon, the Education Committee, Centre Coordinators, and the Teaching Faculty together with the SLLA Office staff contributed immensely to the success of the Education Programs. The Education Committee had 08 meetings during this year. Several tasks and projects were conducted for the upliftment of the DLIS, HDIPLIS and COLA courses. These have been mentioned below.

5.1.1 Course structure, rules, and certification

The Diploma in Library and Information Science (DIPLIS) was split into the Diploma in Library and Information Science (DLIS), and the Higher Diploma in Library and Information Science (HDIPLIS). Renamed the three tiers as two courses. The students who have successfully complete each level will get a Transcript. However, Certificates are issued only after completion of each exit point (DLIS and HDIPLIS II).

5.1.1.1 Education Rules

Due to the above renaming, two exit points had been created. Therefore, it was an urgent matter to revise and edit the students' rules and regulations. The Rules and Regulations (now termed as education by-laws) of the DLIS and HDIPLIS courses were separately prepared. Accordingly, a student must complete the DLIS course within a maximum period of 03 years. After completion a student will get a Transcript plus a Certificate.

The HDIPLIS should be completed within a maximum period of 05 years. HDIPLIS (I) and HDIPLIS (II) are contributing to the Higher Diploma. However, since HDIPLIS (I) is not an exit point, a student enrolled for the HDIPLIS can only have an academic transcript at the completion of examination of the HDIPLIS (I). The students who successfully complete the Higher Diploma course (both HDIPLIS I and II) will get the Certificate.

5.1.1.2 Academic Transcript (Detailed Result Sheet)

Owing to the TVEC requirements, the Education Committee upgraded the academic transcript (Detailed Results Sheet). Now the academic transcript may contain all three tiers of the higher Diploma program. Also, a statement was included in the DLIS transcript to prevent confusion with the previous DIPLIS, which was also called a Diploma, but is now equal to a Higher Diploma. A student may request any number of transcripts after paying a nominal fee (Rs.100) for each copy. It may reduce the burden of certifying copies of the detailed results sheet by the office.

5.1.1.3 Certificate numbering

From year 2021, the DLIS Certificates issued will start numbering from DLIS/0001. In contrary, numbering of certificates of the Higher Diploma in Library and Information Science will be continued from the last number given to the previous Diploma (DIPLIS).

5.1.2 Teaching and course content

5.1.2.1 Classes and examinations held in online learning mode

Due to the lockdown of the country and social distancing requirements, the education committee - with the help of the Education Coordinator and Assistants, created WhatsApp groups for each center and medium to communicate with students. By November 2020, the lecturers were trained on conducting lectures on ZOOM. Thereafter online lectures were conducted, followed by online examinations for all three levels.

It should be acknowledged that SLLA lecturers and education staff were scheduling, organizing, and facilitating online classes from their homes using their own devices and Internet connections. The SLLA Council later decided to give an additional allowance for all staff members to cover the telephone and data expenses since November 2020.

5.1.2.2 Workshops conducted for lecturers

Since the online medium was new and it called for streamlining some issues that had been identified, a series of online workshops and Webinars were conducted targeting lecturers.

Hands on Training on How to use Zoom

The first training program for the Lecturers by the Education Committee 2020/2021 was conducted on delivering online lessons. The two-day training program was conducted online on 4th and 5th November 2020. The resource person was Mr. Saman Girakaduwa from University of Visual and Performing Arts (UVPA). Twenty-five (25) lecturers successfully completed the training.

Webinar on supervision of Bibliographies/ Indexes

The Education Committee organized a Webinar on 'How to Supervise Bibliographies'. Bibliography/Index is one assignment for HDIPLIS I. The event was held on 08th May 2021. Mr. K.K.G. Wijeweera and Ms. Amara Nanayakkara – two experienced Examiners of Bibliographies/indexes conducted the program. Twenty-three (23) participants attended the online Seminar.

Workshop on Cataloguing Lessons

The workshop titled 'How to maintain the uniformity of teaching of Cataloguing Lessons in DLIS and HDIPLIS I' was conducted on 15th May 2021. The workshop was led by Ms. K. Kamalambikai. Seventeen (17) lecturers who teach the subject participated in this online workshop.

Workshop on Classification Lessons

A similar workshop was conducted on teaching classification with the specific objective of maintaining uniformity in 'Teaching Auxiliary Tables in Classification Lessons'. This was held for the SLLA teachers and practitioners on 16th June 2021. Dr. R.D. Ananda Tissa and Dr. Kalpana Chandraseker led this discussion. Fifteen (15) lecturers participated and made fruitful suggestions to overcome the lapses in the course.

5.1.2.3 Changing the software used for practical training of 'Library Automation' in HDIPLIS Part (II)

During the past few years, it was OpenBiblio software that was used for teaching Library Automation in the HDIPLIS II course. Since this software had not been frequently updated, and many libraries have now been automated with 'Koha', it was decided to use 'Koha Library Automation software' for practical training. All lecturers teaching ICT gathered to make the selection. Currently, the lecturers are preparing a lecture note for 'Koha' to make it easy for students to follow.

5.1.3 Student evaluation

5.1.3.1 Written examinations

Students appeared for the written examinations from homes. They got the question paper as a pdf file before five minutes of starting the examination via the WhatsApp group created for each center. With adequate security measures to identify the person who sits for the examination, each examination was conducted as if it is conducted in an examination hall. Exam questions were set to suit an open book examination. At the end of the exam time, students scanned the answer scripts with their mobile devices and sent to the specific WhatsApp number given. An email address was also given for the purpose. Detailed guidelines were given before the examination on how to face the examination. The exams for all three levels were successfully conducted and results have now been released.

5.1.3.2 Mobile Hotline and Email for SLLA Examinations

To conduct the online examinations, the SLLA acquired a smart phone and a hotline number (0715 421 421) to assist in student matters in a vigilant manner. Also, a special email address was created (edu@slla.lk) to receive answer scripts and other education related communications via e-mail.

5.1.3.3 Assigning lecturers for student support in examinations

The students facing each examination were grouped into 10-20 small groups and each group was assigned to a lecturer to instruct them if there are technical issues during the examination and when scanning and uploading answer scripts. The SLLA provided the student index numbers to each lecturer and the contact number of lecturers to the students.

5.1.3.4 Continuous Assessments

The evaluation criteria of the DLIS and HDIPLIS courses have been changed according to the TVEC evaluation guidelines. A Continuous Assessment (CA) component has been introduced for each module which will contribute by 40% to the final mark (includes assignments, Bibliography/Indexes, and Essay). The remaining 60% of marks come from the written assessment. This is a common requirement to face-to-face and distance courses in DLIS and HDIPLIS programs.

5.1.4 Student Affairs

5.1.4.1 Tamil Translation of the Guidelines prepared for Essay writing by Dr. R.H.I.S. Ranasinghe (HDIPLIS II)

The Guidelines for Essay Writing which had earlier been prepared by Dr. R.H.I.S. Ranasinghe in English and Sinhala was translated to Tamil language by Mr. M.S.M. Shiham for the benefit of the final tier Tamil students. It is in the process of publication.

5.1.4.2 Virtual Learning Environment (VLE) for SLLA students

A VLE was created for SLLA students using Moodle software, which is yet to populate with student data. Afterwards, it is expected to use it for storing learning materials and promote active student engagement with lessons.

5.1.4.3 Free Webinars for students

A Webinar was conducted by Dr. Ruwan Gamage on “How to create an E-mail account” for students in the Diploma/Higher Diploma programs. The objective was to make sure that every student has an email to use the virtual learning environment before it is established.

Another Webinar was organized with the title “Crisis as Opportunity for Change” for students, with the objective to provide an overview of the challenges and opportunities they have during the crisis situation. The event offered an opportunity to the participants to present their experiences, to discuss and to share ideas and actions to tackle the crisis and to motivate the participants. Webinar was conducted on 24th July, 2021 via zoom conferencing. The resource person was Dr. (Ms) K. R. N. Harshani, Career Guidance Counselor, and Senior Assistant Librarian of Rajarata University of Sri Lanka.

The number of participants to both Webinars were limited to 100, due to a limitation in the Zoom account.

5.1.4.4 Printing of New Identity Cards DLIS Students

With the approval of the Council, the Education Committee had decided to print students identity cards in a small size due to easy handling and for safe keeping. However, the project was postponed because on site classes had not been started.

5.1.4.5 Information databases for students

Mr. Norman Ravikumar, Web Master/IT Convenor continued to support in creation of Web based apps for routine tasks. Exam results and DLIS admission results are two such apps. These speeded up the information transfer. Also, it reduced the number of queries received by the office.

5.2 Information and Public Relations Committee

Information and Public Relation (IPR) Committee was consisted with the convener and five committee members including the two sub-committees; Advocacy & Professional Ethics Sub-Committee & Social Affairs and Welfare Sub-Committee to accelerate the information & public relation activities of SLLA during the year 2020/2021. The IPR Committee members actively supported to organize the SLLA 2020/2021 first council meeting and its inaugural ceremony which was held on 03rd October 2020 in Anuradhapura. This was combined with a religious activity to celebrate the 60th anniversary of SLLA. An offering of light (*pahan pooja*) was held besides the *Ruwanwali Maha Seya* stupa. The event was publicized over several print and electronic media.

President- SLLA appeared on the Pathikada Programe on Sirasa TV on 29th September 2020. The President explained the current situation of librarianship in the country and need for policy level decision making to drive the profession forward.

The Council decided to utilize social media for speedy dissemination of information and networking among the membership. Therefore, the IPR committee created an official YouTube Channel (<https://www.youtube.com/sllalk>) and a Facebook fan page (<https://www.facebook.com/slla.lk>) for SLLA. By the end of September 2021, the SLLA YouTube channel had nearly 250 subscribers and SLLA Facebook page had been followed more than 830.

The Advocacy & Professional Ethics sub-committee organized a webinar titled “Intellectual Property and Copyright Law of Sri Lanka in the Digital Era: The Library Professionals' Perspective”. The resource persons were Mr. Chanakya Jayadeva, Attorney-at-Law and Ms. Geethanjali Ranawaka, Director General, National Intellectual Property Office of Sri Lanka. This was held on 19th May 2021. More than 40 registered participants attended.

The IPR Committee convened by Dr. S.K. Illangarathne supported other committees in obtaining media coverage (including social media presence) in their activities.

5.3 Publications Committee

The Publications Committee 2020/21 published 4 issues of the SLLA Newsletter and 2 issues of Sri Lanka Library Review during the executive year (another issue of the newsletter was being prepared by end of September, 2021). The SLLA Newsletters were published in all three languages (Sinhala, Tamil and English) starting from Volume 37, Number 01 to 04, quarterly despite the COVID 19 pandemic situation. All issues of the Newsletter were published as electronic versions. The Publication Committee mediated in publishing the Sri Lanka Library Review (SLLR) via the Sri Lanka Journals Online (SLJOL) platform administered by the National Science Foundation of Sri Lanka. It is a project continued with the efforts of the previous Publications Committee, and now the SLLR is available on SLJOL.info Web site. It can be accessed from Volume 34, Issue 1 through the URL <https://sllr.sljol.info>. Four meetings had been held by the publication committee and it is intended to publish the translation of Public Library Guidelines of IFLA in Sinhala and Tamil with the approval of SLLA and IFLA.

5.4 IT Committee

The Convenor of the IT Committee was replaced by Mr. M.N. Ravikumar - the Web Coordinator to convene the IT Committee from 10th April 2021. The IT Convenor provided advice and guidance to the SLLA Office and other committees.

5.5 Public Libraries Group

The Convenor of the Public Libraries Group discontinued his presence in the Council since 10th April 2021, Ms. V. Gangabadaarachchi, who is also the Colombo Public Librarian continued as the Convenor of the Group.

The Public Libraries Group of SLLA and the Colombo Public Library organized a series of online seminars to facilitate students who have passed the G.C.E. Advanced level examination in selecting University Courses in different subject streams. The main objective of the seminar series was to make the students aware of different courses available and the available career paths.

The first seminar was held on 29th May 2021. The number of participants was more than a hundred. The resource person was Dr. Upaneth Liyana Arachchi, Senior Lecturer, Faculty of Technology, Wayamba

University of Sri Lanka. The second online seminar on Mathematics stream was held on 5th June 2021. The seminar was conducted by Dr. (Eng.) Manjula Wickremasinghe, Senior Lecturer of the Faculty of Technology, Wayamba University of Sri Lanka. This program was live streamed on the SLLA YouTube channel.

On 29th September 2021, the Colombo Public Library organized another event in collaboration with the SLLA titled “The future shape of public library service in the context of Covid-19”. The President – SLLA also delivered an invited speech.

5.6 School Libraries Group

The workshop on ‘School Library and Learning Resource Center Guidelines’ was conducted by the School Library Committee of SLLA on 29th March 2021 at the Colombo Public Library auditorium. This workshop was attended by Librarians and Teacher Librarians of national and provincial school libraries. Ms. R.C. Kusumanjali, Convenor, School Libraries welcomed the audience. Dr. Ruwan Gamage, President, SLLA briefed the role of the association in supporting the school librarian profession. The Keynote address was delivered by Dr. (Ms) K.R.N. Harshani, General Secretary, SLLA. The main speech was delivered by Mr. P. Thenabadu, Director, School Library Development Unit, who detailed about the contents of the School Library and Learning Resource center Guidelines. Around 100 participants attended for this workshop.

5.7 Government Libraries Group

There were three successful online meetings of the Government Libraries Group. The Group prepared an action plan for the year 2020/2021. The National Pay Commission had requested recommendations from the public for rectifying Salary Anomalies. The group conducted two special online discussions on 09th June 2021 and 11th June 2021 to formulate recommendations with a special reference to Government Librarians. Eleven participants including the President-SLLA, President – Elect and group members attended these meetings and prepared recommendations that were subsequently sent to the National Pay Commission.

Online seminar series organized by the Government Library Group was held on weekends from 27th March 2021 to 24th June 2021 for 8 days. This series of seminars was organized on behalf of the candidates applied for the Open / Limited Competitive Examination for the Recruitment of Government Librarians this year. Thirty-six (36) candidates participated. Resource persons for the lectures were Dr. Ruwan Gamage, Dr. R. D. Ananda Tissa, Dr. (Ms) K. R. N. . Harshani and Ms. K. N. Samanthi. A WhatsApp group was created for participants through which videos of all lectures were distributed. In parallel to the series of seminars, a blog (<https://governmentlibrariansrilanka.blogspot.com/>) was launched by the Convener of the Government Library Group, Ms. Givon Yanika Nandasena.

As a formal survey of government service librarians had not been conducted so far. Therefore, a Google form was created to obtain details of public librarians, which is still to be analyzed.

The “Prathirawa” special electronic magazine was published to commemorate the 60th anniversary of the Sri Lanka Library Association and to promote the creative skills of librarians. This will be available on the SLLA Web site.

5.8 Special Libraries Group

Ms. Ranjinie Aluthge Herath, Convener of the Special Libraries Group and the Chief Librarian/Deputy Director of the Sri Lanka Rupavahini Corporation was the resource person of a Webinar on ‘Media Libraries and their functions’. It was held on 07th August 2021. Main objectives, special functions, Services, and main resources were some of the topics discussed at the Webinar. Moderator of the session was Dr. S K Illangarathna, IPRO of the SLLA. Special target groups were professionals of university, public, school, special and government library sectors, and LIS students.

The second Webinar was on ‘ISO Standards and 5 ‘S’ Methods for Libraries’. It was held on 14th August 2021. The resource person was Ms. Ruwani Senaviratna, Manager Quality Assurance Corporation, Institute of Personal Management (IPM), Sri Lanka.

Both these Webinars were offered free of charge with volunteer participation of resource persons.

5.9 National and Provincial Libraries Group

On request of the National Library of Sri Lanka, the SLLA agreed to assist in the evaluation of books written by school children under the ‘*Ratak Watina Pothak*’ (A book worth a country) program organized by the National Library. Mr. Wijaya Premadarshana, the Convenor of the Group was assigned as the coordinator of the activity. However, due to the Covid-19 pandemic situation the evaluation work could not be initiated.

5.10 Academic Libraries Group

During this year, most activities were taking place online due to the COVID 19 pandemic and physical access to libraries and information centers was also limited. Accessing reliable information online was a significant challenge for everyone. Therefore, the Academic Libraries Group of SLLA (2020/21) launched a resource portal “SLLA Gateway” with the goal of providing expedient access to authenticated web resources through one interface. The SLLA Gateway provides links to authentic Web resources which are useful for all information seekers especially for librarians to obtain information. The Academic Libraries Group of the SLLA developed this resource gateway along with the COMAISP. The Gateway can be accessed via www.gateway.slla.lk

Due to the prevailing situation the Academic Libraries Group experienced the importance and need of online working culture and utilizing google products in the online working environment. Therefore, an online training program titled “Google Workplace for Library Office Work” was organized by the Academic Libraries Group for the library staff in university, public and other library sectors on 06th May 2021. This

was conducted in Sinhala and Tamil mediums. separately for free of charge. Mr. M. N. Ravikumar (Senior Asst. Librarian, Eastern University, Sri Lanka) served as the resource person for the Tamil medium and Ms. D.P.C. Vithana (Senior Asst. Librarian, Uwa Wellasa University, Sri Lanka) served as the resource person for Sinhala medium. There were 134 participants in the Sinhala medium and 95 participants in the Tamil medium.

5.11 LIS Research Committee (NACLIS)

The 16th National Conference on Library and Information Science (NACLIS) was held on Saturday, 11th September 2021 as a virtual conference under the theme “Moving Towards Sustainability through Library Transformation”. This year’s NACLIS was organized by the newly formed LIS Research Group (NACLIS Group). The Conference Chair was the Convener of the Committee, Dr. W.M.T.D. Ranasinghe. President/ SLLA, and General Secretary/ SLLA served as Conference Advisors. The inauguration ceremony was graced by Senior Professor Nilanthi de Silva, Vice Chancellor, University of Kelaniya as the Chief Guest. Dr. Krystyna K. Matusiak, Associate Professor in LIS Program, University of Denver (USA) delivered the Keynote address on “Sustainability of Digital Cultural Heritage Projects”. The online inaugural session was attended by nearly 180 persons including the invitees, presenters and participants. In addition, there were 813 views to the inaugural session on SLLA’s YouTube Channel as of 18.09.2021.

Divided into two (2) technical sessions, twelve (12) research abstracts, contributed by 20 co-authors were presented in all three languages (Sinhala, Tamil & English). The technical sessions were attended by over 130 persons. In addition, there were 540 views to the technical sessions on SLLA’s YouTube Channel as of 18.09.2021. All the abstracts and their English translations (in case of Sinhala and Tamil abstracts) were published in the e-conference abstracts book with an ISBN as well as an ISSN. The Chief Editor of the proceedings was Dr. U.P. Cabral. Mr. M.N. Ravikumar (Web Coordinator/ SLLA) contributed by designing and updating the NACLIS 2021 website (<http://naclis21.slla.lk>). The conference flyer, invitation, certificates as well as the cover page and layout of e-proceedings (abstract) book was designed by Ms. T.M.C. Hansamali. Dr. S.K. Illangarathna (IPRO/ SLLA) contributed by giving media publicity to the event as well as by live-telecasting the event on SLLA’s YouTube Channel.

The International Institute of Knowledge Management (TIKM), Sri Lanka was the event manager of the conference.

5.12 Committee on Monitoring and Assigning in the Implementation of Strategic Plan (COMAISP)

The COMAISP Convenor, Mr. S. Santharooban was appointed in December 2020. During the first wave of the pandemic, the committee did not have access to any documents at the SLLA office regarding the ongoing projects. However, the presentation made by former COMAISP convener Mr. M.S.U. Amarasiri at the last AGM was used as the base document to find the details of many projects. The COMAISP had been handling 12 ongoing projects. Four (04) projects were started during the current year. Out of them, three projects were completed during this year. Three projects are in the last phase of completion. The summary of the projects has been listed below with all the details of progress.

5.12.1 Projects completed

Project	Status	Convener
1. The Minimum standard for the libraries in orphanages and child protection centers.	The final document was approved by Council, SLLA	Mr. B.N.G. Sunil Premaratne
2. SLLA Gateway of Online Resources	This project was started by the Academic Libraries Group 2020/2021	Mr. M N Ravikumar, Academic Libraries Group Convener 2020/2021
3. Development of Operations Manual for SLLA Office and improving filing system	The SLLA Council 2020/2021 Approved the final document. To strengthen the team and to carry out the rest of the task, the following members of the Council were also included in the Office Procedures Committee. 1. President or his nominee 2. President-elect 3. Secretary 4. Assistant Secretary 5. Education officer 6. Assistant Education officer	Ms. Harshani Dissanayake
4. Guidelines for Library building plans and interior designs for Academic Libraries in Sri Lanka	The draft document was sent to a reviewer.	Dr. (Ms) K R N Harshani

5.12.2 Projects nearing completion

Project	Status	Convener
5. Revision of the SLLA Rules.	SLLA rules committee has completed a revision and prepared documents to have a core group meeting with key officials of SLLA for the past ten years.	Ms. Shivanthi Weerasinghe
6. Evolving practices and professional identity: How the new ways we work can reshape us as professionals and a profession (IFLA Journal paper)	Translation to Sinhala language is completed and the draft has been sent to reviewer.	Mr. Gamini de Silva

5.12.3 Projects in progress

Project	Status	Convener
7. A Guide to resources and services of Institute Libraries in the University sector in Sri Lanka	In progress	Ms. Sujeewa Rathnayake
8. Develop a Model Prison Library at Welikada Prison	Due to COVID 19 pandemic, the project has been halted temporarily.	Ms. Padma Bandaranayake
9. Standards for National Library of Sri Lanka	In progress	Mr. M. S. U. Amarasiri
10. Formulation of guidelines and a framework for the national digital library for Sri Lanka	In progress	Ms. Nadeeka Sanjeewani Rathnabahu
11. An introduction to library software useful for Sri Lankan libraries and information services	In progress	Ms. Nadeeka Sanjeewani Rathnabahu
12. A Compendium of library legislation in Sri Lanka	Mr. P.B. Gallaba was appointed as one of the committee members to speed up the process.	Ms. Givon Yanika Nandasena
13. Collection development policy for Provincial Central Libraries in Sri Lanka	Mr. Wijaya Premadarshana has been appointed as convener in place of Ms. Wasantha Kuruppu	Mr. Wijaya Premadarshana
14. Digitization of SLLA office documents. Half of the projects had been completed already.	In order to start the second phase of this project, especially uploading the digitized contents, and to create open journals system for past and present journals, Ms. Priyadarshani Hemakumara and Ms. Priyani Balasooriya have been appointed as joint conveners.	Ms. Priyadarshani Hemakumara and Ms. Priyani Balasooriya

5.12.4 Newly commenced translation projects during 2020/2021

Document	Status	Translator
15. School Librarians in Sweden: A case study in change (IFLA Journal paper)	Translation to Sinhala language is in progress	Mr. Uditha Alahakoon
16. Transforming lives: Combating digital health inequality (IFLA Journal paper)	Translation to Sinhala language is in progress	Dr. Ruwan Gamage

5.13 Vijita de Silva Research (VSR) Award Committee

Mr. M.S.U. Amarasiri led the Vijita de Silva Research Committee until 12.06.2021 and thereafter resigned due to personal reasons. Since then, Dr. R.D. Ananda Tissa became the convenor.

Several meetings of the committee were held in both physical and online modes. A new marking scheme for the evaluation of VSR award applications was approved by the SLLA Council.

Two projects were submitted for this year's award. These were,

1. Library development projects as a tool to produce work ready students: special reference to library development project of National Police Academy, Katana, Sri Lanka submitted by Ms. R.M.N. Sanjeevani and
2. Releasing DIPLIS exam results through online Web portal submitted by Mr. M.N. Ravikumar, with Dr. (Ms) Champa N.K. Alahakoon is a Collaborator.

The Vijita de Silva Research Award Committee decided to award the Vijita de Silva Research Award 2021 to the latter project based on the scores assigned by two independent reviewers.

5.14 Office Management and Finance Committee

The Office Management and Finance Committee (OMFC) was convened by the General Secretary, Dr. (Ms) K.R.N. Harshani. Five meetings were held by the OMFC. During the period under review several important discussions were held and decisions were taken. Staff salary increment, approval of telephone and transport allowances, preparing a roster for work when the country was open, conducting staff appraisal interviews, and preparation of the Depreciation Policy and the Operational Manual of SLLA Office Procedures are some of them.

5.14.1 Office staff

The SLLA Office has two members on contract (Ms. Dilrukshi Samuel, Administrative Secretary and Ms. Vijini Kariyawasam, Education Coordinator). There are three members of the permanent staff (Ms. E.M de Silva, Senior Account Assistant, Ms. Geethani Gunawardhana, Office Assistant and Ms. Sandali Malsha, Office Assistant). Mr. C. Perera, Office Aid retired on 24th of September 2021. The Council decided to appoint an Office Aid in place of him. The post of Accounts Executive has been advertised since Ms. de Silva will be retiring in January 2022.

5.14.2 Salary Increment

On request of employees in the staff appraisals, the OMFC recommended a staff salary increment by Rs.3000.00. The Council approved.

5.14.3 Purchasing software

SLLA office purchased necessary software to conduct online work. This includes 10 Microsoft licenses (Microsoft 365 Business Basic) and a single Zoom Pro account. In addition, one QuickBooks Pro Package was purchased for automation of accounting work. Zoom was used for online meetings. Microsoft licenses were mainly used for office email handling, automation of certain functions (such as applying for memberships online) and conducting workshops with more than 100 participants on MS. Team.

5.14.4 Issue with space

The SLLA office is experiencing lack of space. When the programs expand, the number of persons working in the office and the documents to be kept inside the premises also have increased. This has led to some of the office staff utilizing the auditorium also for office work. That space is also already congested. In a context where no more additional space is available at the OPA premises, looking for a viable solution has become an urgent task. The Council's appointment of a subcommittee for finding a suitable building to purchase was also not successful due to the pandemic situation.

The Council also recommended digitization of records and automate all office functions. This will be a priority area of the Council 2021/2022.

5.14.5 Manual of Office Procedures

Manual of office procedures prepared in 2017 was updated and formerly published. Ms. Harshani Dissanayake and Ms. Thushara Abeysekera led the committee. Mr. K. G. G. Wijeweera, Mr. Anton Nallathamby, Ms. Sewwandi Jayasinghe, and Ms. Isanka Edirisuriya were the other members. In addition to the main committee, the Council nominated office bearers (President, President Elect, General Secretary, Assistant General Secretary, Treasurer, Education Officer, and the Assistant Education Officer) and all staff members excluding the Office Aid to support the main Committee. They worked in three sub

committees (Administration, Education and Finance) to prepare the final operational manual which is now available for download on the Web.

5.14.6 Depreciation Policy

Ms. Varuni Gangabadaarachchi, Treasurer completed the Depreciation Policy for SLLA office. The Council approved. The new depreciation rates have been formulated based on the rates recommended by the Colombo Municipal Council.

5.14.7 Discarding selected items

OMFC recommended discarding unrepairable items. and some other debris. Accordingly, selected books and paper were discarded. The office staff is in process of preparing a list of other discardable items.

5.14.8 The SLLA Library and SLLA Corners

The SLLA library materials that were earlier housed at the National Library premises had to be moved to the Colombo Public Library (CPL) premises due to the renovations of the National Library. However, due to space restrictions, the collection is closed for access.

On request of the Council, the General Secretary requested space to reestablish the library at the NLDSB in a letter addressed to the Director General. A response to the letter is pending.

The OMFC proposed to enrich the SLLA Corners with new books, but the proposal could not be implemented due to the pandemic situation.

5.14.9 Training on Communication for Council Members

A training session titled "Being an Effective Communicator" was conducted on 3rd June 2021 for the members of the Council as a project of the OMFC. Ms. Shivanthi Weerasinghe, former SLLA President and present member of the Council as well as a senior Toastmaster served as the resource person for this session.

6.0 Annual Audit

Carter De Costa & Co., continued to serve as the SLLA's Auditors for the year 2020/2021.

The previous year (2020), at the request of the SLLA the Auditors conducted an Internal System Audit. and Procedures of the Association. They had recommended several changes to the existing procedures and systems. Some of these recommendations were implemented within this year.

The annual audit was also conducted within the period. The Audit Report 2020/2021 is available as Annexure VII.

7.0 Annual General Meeting (AGM) and the Extraordinary General Meeting (EGM)

Due to the pandemic situation, the SLLA was unable to hold the AGM in June as planned, and the Council unanimously postponed the AGM first to 24th of September and then to 15th October 2021. Yet, it was obvious that the AGM cannot be held physically on the above date too, due to the prevailing pandemic situation. Public gatherings have been cancelled until further notice.

Therefore, an online EGM was called on 24th September 2021 at 7.00pm to get the mandate of the membership to conduct the AGM online. Around 100 voting members attended the EGM. They unanimously passed a resolution to hold the AGM, call for nominations and conduct voting in online mode.

8.0 Bereavements

The SLLA office did not receive information on loss of members of the association during the current year.

Acknowledgements

Our thanks are due to the following organizations and individuals.

- AGM Organizing Committee
- All outgoing Council, Ex-Co, Professional Group, Regular and Special Committee Members
- Organization of Professional Associations (OPA)
- Media institutions including Associated Newspapers of Ceylon Ltd., Independent Television Network, Sirasa TV and Sri Lanka Rupavahini Corporation (SLRC)
- International Federation of Library Associations and Institutions (IFLA)
- National Science Foundation (NSF)
- National Library and Documentation Services Board (NLDSB)
- Colombo Public Library (CPL)
- Library, University of Colombo
- The International Institute of Knowledge Management (TIKM)
- SLLA Office Staff

Annexure I: Professional Groups

National Library Group

1. Mr. Wijaya Premadarshana – Convener
2. Ms. Anoma Wijesinghe
3. Ms. I M Wijesundara
4. Ms. S U Wijethilake
5. Ms. Saumya Weerasinghe

Government Libraries Group

1. Ms. Givon Yanika Nandasena – Convener
- 2 Mr. Sugath Gunathilaka
3. Ms. Urika Munasinghe
4. Mr. Jagath Wedasinghe
5. Ms. Sumithra Meegasmulla
6. Ms. Jayantha Chadralatha
7. Ms. Rameena Jiffry

Public Libraries Group

1. Mr. P W G D Weerakoon (Convener upto 10/4/2021)
2. Ms. Varuni Gangabadaarachchi (Convener from 10/4/2021)
3. Ms. Wathsala Peiris
4. Ms. I M Polgampola
5. Miss T M Leelawathi
6. Ms. C J M Wathsala Kamanee Chandrasekara
7. Mr. H M T Herarth

Academic Libraries Group

1. Mr. M N Ravikumar – Convener
2. Ms. U D Hiruni Kanchana
3. Mr. S Shanmugathasan
4. Mr. R Kupeshan
5. Ms. M P M Kanchana De Silva
6. Mr. B Prashanthan
7. Ms. D P C V Rathnayake

Special Libraries Group

1. Ms. Ranjinie Aluthge Herath – Convener
2. Mr. H M R V Thushara
3. Ms. K Yamuna Weerathunga
4. Ms. R D Shashila Prabashini Wijekularathna
5. Ms. Priyani Balasooriya
6. Ms. Suneththra Liyanaarachchi
7. Mr. P G J Priyantha

School Libraries Group

1. Ms. R C Kusumanjali – Convener
2. Ms. S D Indima Udayangani
3. Ms. P K S Prasadani
4. Ms. W C H Senerath
5. Ms. Y U Geeganagamage

Annexure II: Committees and Sub Committees

Regular Committees

Office Management Committee

1. Dr. (Ms) K R N Harshani – Convener
2. Dr. Ruwan Gamage
3. Dr. R D Ananda Tissa
4. Mr. Anton Nallathamby
5. Dr. (Ms) Champa N K Alahakoon
6. Ms. Varuni Gangabadaarachchi
7. Ms. Priyadarshani Hemakumara

Education Committee

1. Dr. (Ms) Champa N K Alahakoon - Convener
2. Dr. Ruwan Gamage
3. Dr. R D Ananda Tissa
4. Dr. (Ms) K R N Harshani
5. Ms. T Sritharan
6. Ms. Shivanthi Weerasinghe
7. Ms. Priyani Balasooriya
8. Ms. K N Samanthi
9. Ms. Nadeeka Sanjeewani Rathnabahu

Publication Committee

1. Ms. T Sritharan – Convener
2. Mr. B N G Sunil Premarathna
3. Ms. Komathy Murugathas
4. Mr. M S M Shiham
5. Ms. L G C N Wadasinghe
6. Ms. A V M K Ankumbura
7. Mr. Pavithra Wijewardana

Information and Public Relations Committee

1. Dr. S K Illangarathne - Convener
2. Ms. Priyadarshani Hemakumara
3. Mr. Preethi Liyanage
4. Mr. P G J Priyantha
5. Ms. Ranjinie Aluthge Herath
6. Ms. A L G Rasika Nelanhi

Membership & Awards Committee

1. Dr. R D Ananda Tissa - Convener
2. Dr. Ruwan Gamage
3. Ms. Shivanthi Weerasinghe
4. Ms. Priyani Balasooriya
5. Ms. Givon Yanika Nandasena

LIS Research Committee (NACLIS)

1. Dr. W M T D Ranasinghe - Convener
2. Ms. Nadeeka Sanjeewani Rathnabahu
3. Dr. (Ms) M M Mashroofa
4. Mr. I D Kusala Lakmal Fernando
5. Ms. T M C Hansamali
6. Dr. U P Cabral
7. Ms. Thivya Janen

Information Technology (IT) Committee

1. Mr. Dammika Rathnayake (Convener up to 10/4/2021)
2. Mr. M N Ravikumar (Convener from 10/4/2021)
3. Mr. Saman Girakaduwa
4. Mr. Chanaka Wickramasinghe
5. Mr. Dhammika Weerakoon

Committee on Advocacy and Implementation of the Strategic Plan (COMAISP)

1. Mr. S Santhrooban – Convener
2. President
3. President Elect
4. General Secretary
5. Vice President
6. Ms. Shivanthi Weerasingha
7. Mr. M S U Amarassiri
8. Ms. Neetha Peiris
9. Mr. M N Ravikumar

Committee for Revision of SLLA Rules

1. Ms. Shivanthi Weerasinghe - Convenor
2. Dr. (Ms) Nayana Wijayasundera
3. Mr. M S U Amarasiri
4. Ms. Dilmani Warnasuriya
5. Mr. P.B.Gallaba
6. Mr. Anton Nallathamby
7. Dr. Ruwan Gamage
8. Dr. R.D. Ananda Tissa
9. Mr. S. Santharooban
10. Dr. (Ms) K.R.N.Harshani
11. Ms. Kamala Kanthappu
12. Ms. Varuni Gangabadarachchi

Sub Committees

Associateship & Fellowship Board (Under the Awards Committee)

1. Dr. R D Ananda Tissa – Convener
2. Dr. Ruwan Gamage
3. Dr. (Ms) K.R.N. Harshani
4. Dr. (Ms) Champa N.K. Alahakoon
5. Ms. T. Sritharan

Vijita de Silva Research Award Committee (Under the Awards Committee)

1. Mr. M S U Amarasiri – Convener (up to 12.06.2021)
2. Dr. R D Ananda Tissa (Convenor from 12.06.2021)
3. Dr. Ruwan Gamage
4. Dr. K.R.N. Harshani
5. Ms. T. Sritharan

Exams Board (Under the Education Committee)

1. Dr. Champa N K Alahakoon – Convener
2. Dr. Ruwan Gamage
3. Ms. Priyani Balasooriya

4. Ms. Pushpamala Perera
5. Ms. Shivanthi Weerasingha

Journal Sub Committee (Under the Publication Committee)

1. Ms. T. Sritharan
2. Mr. B N G Sunil Premaratne
3. Ms. L G C N Wadasinghe
4. Mr. S. Navaneethakrishnan

Newsletter Sub Committee (Under the Publication Committee)

1. Ms. T. Sritharan
2. Ms. Komathy Murugathas
3. Ms. Gayani Perera

Advocacy & Professional Ethics Sub-Committee (Under the Information and Public Relations Committee)

1. Dr. S K Illangarathne – Convener
2. Ms. K A D Rukmali Sepalika
3. Mr. P G J Priyantha
4. Ms. Ranjinie Aluthge Herath
5. Mr. Chanaka Jayadewa
6. Ms. Neelakanthi Wijekoon

Social Affairs and Welfare Sub-Committee (Under the Information and Public Relations Committee)

1. Mr. Preethi Liyanage – Convener
2. Dr. S K Illangarathne
3. Ms. Geethani Attanayake
4. Ms. Ranjinie Aluthge Herath
5. Ms. A L G Rasika Nelanthi
6. Mr. Manuja Karunarathne

Special Committees

Annual General Meeting (AGM) Committee

1. Dr. (Ms) K R N Harshani (Convener)
2. Dr. Ruwan Gamage
3. Dr. R D Ananda Tissa
4. Mr. Anton Nallathamby
5. Dr. (Ms) Champa N K Alahakoon
6. Ms. Varuni Gangabadaarachchi
7. Ms. Priyadarshani Hemakumara
8. Dr. S K Illangarathne
9. Ms. Givon Yanika Nandasena
10. Mr. M N Ravikumar

Extraordinary General Meeting (EGM) Committee

1. Ms. Priyadarshani Hemakumara (Convener)
2. Dr. W.M.T.D. Ranasinghe
3. Mr. M N Ravikumar

Annexure III: Attendance of Council Members for Meetings 2020/2021

P = Present, E = Excused, A = Absent

Name	Position	03.10.20	07.11.20	05.12.20	16.01.21	06.03.21	10.04.21	05.06.21	31.07.21	18.09.21
Dr. Ruwan Gamage	President	P	P	P	E	P	P	P	P	P
Dr. (Ms) N D Wijayasundara	Immediate Past President	P	P	P	P	E	P	P	P	P
Dr. R D Ananda Tissa	President Elect	P	P	P	P	P	P	P	P	P
Dr. (Ms) K R N Harshani	General Secretary	P	P	P	P	P	P	P	P	P
Mr. Anton Nallathamby	Vice President	P	P	P	P	P	P	P	P	P
Ms. V Gangabadaarachchi	Treasurer	P	P	P	P	P	E	P	E	P
Dr. (Ms) Champa N K Alahakoon	Education Officer	P	P	P	P	P	P	P	P	P
Ms. Priyadarshani Hemakumara	Assistant General Secretary	P	P	P	P	P	P	P	P	P
Ms. Priyani Balasooriya	Assistant Education Officer	P	P	P	P	P	P	P	P	P
Dr. S K Illangarathne	Public Relation Officer	P	P	P	P	P	P	P	P	P
Ms. T Sritharan	Publication Officer	P	P	P	P	P	P	P	P	P
Ms. Shivanthi Weerasinghe	Nominated Member			P	E	P	P	P	P	P
Mr. U A Lal Pannila	Nominated Member			E	A	P	P	E	A	A
Mr. Dammika Weerakoon	Convenor - Public Libraries	P	P	P	A	A	A			
Mr. M N Ravikumar	Convenor - Academic Libraries	P	P	P	P	E	P	P	E	P
Ms. Chandima Dissanayake	Convenor - School Libraries	E	A	A						
Ms. R C Kusumanjali	Convenor - School Libraries				P	P	E	P	E	A
Ms. Givon Yanika Nandasena	Government Libraries	E	E	E	P	P	P	P	A	A
Ms. Ranjinie Aluthge Herath	Special Libraries	P	E	E	P	E	P	P	P	A
Mr. Wijaya Premadarshana	National Library & Prov. Libraries	P	P	P	E	E	P	E	P	P
Dr. W M T D Ranasinghe	LIS Research					P	P	A	P	P
Mr. S Santharooban	COMAISP			P	P	P	P	P	E	P
Mr. Dammika Rathnayake	IT				A	A				

Annex IV: Attendance of Exco Members for Meetings 2020/2021

P = Present, E = Excused, A = Absent

Name	Position	24.10.20	21.11.20	02.01.21	06.02.21	20.03.21	01.05.21	10.07.21	28.08.21
Dr. Ruwan Gamage	President	P	P	P	P	P	P	P	P
Dr. (Ms) N D Wijayasundara	Immediate Past President	P	P	P	P	P	P	P	P
Dr. R D Ananda Tissa	President Elect	P	E	E	P	P	E	P	P
Dr. (Ms) K R N Harshani	General Secretary	P	P	P	P	P	P	P	P
Mr. Anton Nallathamby	Vice President	P	P	P	P	P	P	P	P
Ms. V Gangabadaarachchi	Treasurer	P	P	P	E	E	P	P	P
Dr. (Ms) Champa N K Alahakoon	Education Officer	P	P	P	P	P	P	P	P
Ms. Priyadarshani Hemakumara	Assistant General Secretary	P	P	E	P	P	P	P	P
Ms. Priyani Balasooriya	Assistant Education Officer	P	P	P	P	P	P	P	P
Dr. S K Illangarathne	Information & Public Rel. Officer	P	P	P	P	P	P	P	P
Ms. T Sritharan	Publication Officer	P	E	P	P	P	P	P	P
Ms. Sunethra Perera	Nominated Member		P	E	A	P	P	A	A
Ms. K A D Rukmali Sepalika	Nominated Member		P	P	A	A	A	A	A

Annexure V: Corporate/Non-Corporate Memberships Obtained During 2020/2021

1. Corporate members

1.1 Fellow Members

- | | |
|-----------------------------|--------------------------------|
| 1. Dr. S.K. Illangaratne | 4. Mr. T. Ramanan |
| 2. Ms. A K U N Kodithuwakku | 5. Ms. Thushari M. Seneviratne |
| 3. Ms. Priyani Balasooriya | |

1.2 Associate Members

Yet to be selected.

2. Non-Corporate Members

- | | |
|--------------------------------|-------------------------------------|
| 1 Ms. H M P D K Abayasuriya | 24 Mr. N G G Niranjala |
| 2 Ms. J G Chandani | 25 Ms. H D M Nishanthi |
| 3 Ms. K P N Chandimali | 26 Mr. K M Nithiyanantha |
| 4 Ms. M N N Ekanayake | 27 Ms. M D Perera |
| 5 Ms. Y G Fernando | 28 Ms. H D T Premani |
| 6 Ms. D G R L Gunaratne | 29 Ms. R A D J Priyanka |
| 7 Ms. D M S K Herath | 30 Mr. M Ragavan |
| 8 Ms. D S H S Hettiarachchi | 31 Ms. L I Ramasinghe |
| 9 Ms. N D Hettiarachchi | 32 Ms. W D S N Ranasinghe |
| 10 Ms. S L Jayasundera | 33 Ms. G Sachithanathan |
| 11 Ms. W L K S L K Jayathilake | 34 Ms. W D K Swarnakanthi |
| 12 Ms. K D K T Kandage | 35 Ms. H K I Sewwandi |
| 13 Ms. S Kugan | 36 Mr. S Sribalan |
| 14 Mr. H U C S Kumara | 37 Ms. R Sriranjana |
| 15 Mr. R M N Kumara | 38 Ms. M S B W T M H Thennakoon |
| 16 Ms. L B N M Lawasinghe | 39 Mr. T A S H Thennakoon |
| 17 Mr. K A N Maheshika | 40 Ms. D Vijayanathan |
| 18 Ms. D G Mallika | 41 Ms. S Vimalavathy |
| 19 Mr. M A C Manatunga | 42 Ms. C Wanasinghe |
| 20 Mr. M S M Najeem | 43 Ms. W W S T Warnasuriya |
| 21 Ms. A N P Nandasena | 44 Ms. W M K P Weerasinghe |
| 22 Ms. R P S K Nawarathna | 45 Ms. W W R W M U P M Weerasooriya |
| 23 Ms. R A S Nilukshi | |

Annex VI: Panel of Lecturers – 2020/2021

Ms. C. M. Abeygunasekara	Mr. K. M. Nishath
Dr. (Ms.) Champa N. K. Alahakoon	Ms. H. K. Pathma
Mr. S. U. A. Amarasinghe	Mr. T. G. Padmasiri
Dr. R. D. Ananda Tissa	Mr. S. Pathmanathan
Mr. A. H. K. Balasooriya	Mr. H. N. Pieris
Dr. (Ms.) K. Chandrasekar	Ms. K. P. N. D. Pieris
Ms. Soma De Silva	Mr. B. Prashanthan
Mr. A. Dharmarathne	Mr. Wijaya Premadarshana
Ms. Harshani Dissanayake	Mr. B.N.G. Sunil Premaratne
Mr. M. A. M. Fahri	Mr. A. L. K. Rahman
Mr. P.B. Gallaba	Ms. W. A. J. K. Ratnasekara
Mr. Jagath Garusinghaarachchi	Ms. Nadeeka Sanjeewani Rathnabahu
Mr. G. K. S. K. Girakaduwa	Mr. Dhammika Rathnayake
Mr. M.C. K. Gnanasekara	Mr. J. Rathnayake
Ms. C. Gunasekera	Mr. M. N. Ravikumar
Mr. K. G. Sugath Gunatilake	Mr. M. H. M. Rumaiz
Dr. (Ms.) K. R. N. Harshani	Ms. K. N. Samanthi
Ms. H. M. P. K. Herath	Mr. S. Santharooban
Dr. (Ms.) Menaka Hindagolla	Mr. A. C. A. Sathath
Ms. T. Janen	Mr. S. Shanmugathan
Ms. J. E. A. M. S. Jayasinghe	Mr. M. Sinnarajah
Ms. K. Kamalambikai	Mr. S. L. Siyath Ahamed
Ms. Hiruni Kanchana	Ms. T. Sritharan
Ms. Sunethra Kariyawasam	Mr. W. Sunil
Mr. S. Ketheeswaran	Dr. (Ms.) M. Visakaruban,
Ms. Kumari Kulathunga	Mr. Dhammika Weerakoon
Ms. M. D. R. R. Kumudini	Ms. W. A. J. Weeratunga
Mr. R. Kupesan	Ms. Nalini De S. Wijenayake
Ms. Komathi Murugathas	Mr. K. K. G. Wijeweera
Ms. Amara Nanayakkara	Mr. Anusha Yapa
Mr. S. Navaneethakrishnan	Ms. C. K. S. Yapa
Ms. Gayathri Navirathan	

Annexure VII

Carter De Costa & Company

Chartered Accountants



No. 18 -1/7, State Bank of India Bldg., Sir Baron Jayathilaka Mawatha, Colombo 01.

Tel.: 011-2324513/2422526 Fax: 011-2472552 E-Mail: carter@sltnet.lk Web: <http://carterdecosta.com>

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE SRI LANKA LIBRARY ASSOCIATION

REPORT ON THE FINANCIAL STATEMENTS

Opinion

We have audited the Financial Statements of Sri Lanka Library Association, which comprise the Statement of Financial Position as at 31st March 2021, and the Statement of Comprehensive Income, Statement of Cash Flows for the year then ended, and including a summary of significant accounting policies and other explanatory notes.

In our opinion, the accompanying financial statements present fairly, in all material respects the financial position of the Association as at 31st March 2021 and of its financial performance and its cash flows for the year then ended in accordance with Sri Lanka Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Sri Lanka Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Association in accordance with the ethical requirements of the Code of Ethics issued by CA Sri Lanka (Code of Ethics), that are relevant to our audit of the financial statements, and we have fulfilled our other ethical responsibilities in accordance with the Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these Financial Statements in accordance with Sri Lanka Accounting Standards. This responsibility includes: designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of Financial Statements that are free from material misstatements, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SLAuSs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



As part of an audit in accordance with SLAuSSs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Carter De Costa & Co

CARTER DE COSTA & CO.,

CHARTERED ACCOUNTANTS

21st July 2021

Colombo



SRI LANKA LIBRARY ASSOCIATION
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31ST MARCH

	<u>Notes</u>	<u>2021</u> <u>Rs.</u>	<u>2020</u> <u>Rs.</u>
Income			
Membership Fees	11	864,300	385,360
Registration Fees		129,500	222,500
Course Fees and Examination Fees	12	5,952,450	8,730,425
Workshop Programme	13	157,840	290,523
Other Income	14	4,409,146	5,370,167
		11,513,236	14,998,975
Expenses			
Direct Expenses	15	2,266,502	2,787,811
Administration Expenses	16	6,038,438	5,601,699
Committee on Action for implementation Strategic Plan-COM/AISP Project		-	140,237
		8,304,940	8,529,746
Surplus / (Deficit) Before Taxation		3,208,295	6,469,229
Income Tax Expense		538,153	954,708
Surplus / (Deficit) After Taxation		2,670,142	5,514,521





SRI LANKA LIBRARY ASSOCIATION
STATEMENT OF FINANCIAL POSITION
AS AT 31ST MARCH

	Notes	2021 Rs.	2020 Rs.
Assets			
Non Current Assets			
Property, Plant and Equipment	17	264,639	768,344
Investments			
Investments in Shares	18	1,000	1,000
Investment in Fixed Deposits	19	49,883,853	46,119,140
		50,149,492	46,888,483
Current Assets			
Accounts Receivable	20	70,564	70,564
Advances and Prepayments	21	-	25,000
Cash and Cash Equivalent	22	6,932,184	8,161,820
		7,002,748	8,257,384
Total Assets		57,152,240	55,145,867
Fund and Liabilities			
Fund			
Accumulated Fund	23	53,671,440	51,001,298
Building Fund	24	142,321	142,321
Distance Education Partnership Program Fund	25	979,695	979,695
Education Officers Fund	26	54,000	54,000
IFLA/ALP Workshop Fund	27	100,865	100,865
Refsala Fund	28	90,967	90,967
Vijitha De Silva Research Fund	29	631,946	631,946
Building Strong Library Association Program Fund	30	7,159	7,159
Hikkaduwa Public Library Fund	31	70,843	70,843
S. Arulanathan Award Fund	32	195,425	200,425
		55,944,661	53,279,519
Non Current Liabilities			
Retirement Benefit Obligation	33	672,263	747,390
		672,263	747,390
Current Liabilities			
Accounts Payable	34	293,163	353,035
Income Tax Payable	35	238,153	761,923
Cloak Hiring and Refundable Deposit		4,000	4,000
		535,316	1,118,957
Total Funds and Liabilities		57,152,240	55,145,867

These financial statements are prepared and presented by the Executive Committee of the Sri Lanka Library Association.

Signed for and on behalf of the Executive Committee.

President

General Secretary

Treasurer